



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: 23-891**

**November 28, 2023**

**Introduced:** 11/20/2023

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** General Agenda Item

Consider options in response to **Board Referral 2023.21** (Church) regarding the Non-County entity appointments procedure for Board Members.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Provide direction to:
  - i. Make no changes to the existing policy;
  - ii. Revise policy as outlined in Exhibit B; or,
  - iii. Revise policy with further direction provided by Board.
- b. Provide further direction, as appropriate.

**SUMMARY/DISCUSSION:**

Board Policy G-10 addresses Board of Supervisors (Board) Standing and Ad Hoc Committees, and Non-County Entities to which the Board makes appointments, and the process for making such appointments. A copy of the policy is attached to this report as Exhibit A for the Board's reference.

Section VI. Appointments and Memberships, c. Non-County entities, of the policy sets forth a procedure for the designation of Board Members to such entities. The existing policy provides that, in December of each year, the County Administrative Officer (CAO) is to solicit interest from each supervisor regarding service to non-county entities, which the Board makes appointments. Once the information is compiled, the CAO confers with the incoming Chairperson who then prepares recommendations for those entities for the Board's consideration at the first Board meeting of the year.

On November 7, 2023, **Board Referral 2023.21** (Church) was issued requesting an amendment to the policy as it relates to the appointment procedures for non-county entities. The subject referral proposes a rotational selection process, which would occur during the first regular Board meeting in January. As proposed, the selection process would commence with the Chair of the Board of Supervisors making the first selection of a non-county entity, followed by selections by the remaining supervisors in numerical order by district. Said process would continue until all non-county entity appointments are made. In the case of alternates, the same process would be utilized following designation of all primary appointments. Should there be any remaining non-county entities that have not been selected by supervisors, the Chair would make such appointments.

Additional provisions are included allowing supervisors to switch spots during the selection process and swap assignments after the selection process has been completed. Non-County Entities whose membership is set by state law or agreement would be excluded from the selection

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process. Proposed revisions are attached to this report as Exhibit B.

The Board is asked to deliberate and provide direction to either 1) make no changes to the existing policy, 2) revise the policy as outlined in Exhibit B, or, 3) revise the policy with further direction provided by the Board.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office coordinated with the Office of County Counsel.

FINANCING:

There are no financial impacts to the General Fund resultant to the Board receiving this report.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The assignments of Board of Supervisors members and staff to boards, committees, and commissions work to advance all categories of the Board's Strategic Initiatives.

Mark a check to the related Board of Supervisors Strategic Initiatives

- X Economic Development
- X Administration
- X Health & Human Services
- X Infrastructure
- X Public Safety

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Approved by: Nicholas E. Chiulos, Chief Assistant County Administrative Officer

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*Nicholas E. Chiulos*  
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Attachments:

Attachment A - Board Policy G-10

Attachment B - Redline Revisions