

# **County of Monterey**

County of Monterey Government Center  
1441 Schilling Place  
Salinas, CA 93901  
Thyme Room



## **Meeting Minutes - Draft**

**SPECIAL MEETING**

**Wednesday, February 19, 2025**

**6:00 PM**

**1441 Schilling Place, 2nd Floor, Salinas, CA 93901**

**Housing Advisory Committee**

**6:00 P.M. - CALL TO ORDER**

There was no Chair, therefore, Darby Marshall Program Manager called the meeting to order at 6:00 p.m.

**ROLL CALL**

**Members Present: Braulio J. Fabian Zamudio, Gilbert Ramos, Cary Swensen, Peter Said**

**Members Absent: Sandi Austin, Robert Chacanaca, Mitch Winick**

**Staff Present: Rosa Camacho-Chavez (Zoom), Reed Gallogly (Zoom), Darby Marshall, Anita Nachor, Dawn Yonemitsu**

**PUBLIC COMMENT**

There was no Chair, therefore, Darby Marshall Program Manager called the meeting to order at 6:00 p.m.

**AGENDA ADDITIONS, DELETIONS AND CORRECTIONS**

There were no agenda addition, deletions and corrections to the agenda.

**APPROVAL OF CONSENT AGENDA**

1. Approve April 10, 2024 Draft Action Minutes
  
2. Approve 2025 Meeting Schedule

**Action: A motion was made by Committee Member Said to accept the April 10, 2024 Draft Action Minutes. Committee Member Swensen seconded the motion.**

**Action: A motion was made by Committee Member Said to change the time of the Housing Advisory Committee meeting to 6:00 p.m. Committee Member Ramos seconded the motion.**

**AYES: Fabian Mendoza, Ramos, Swensen, Said**

**NAYES:**

**ABSENT:**

**ABSTAINED:**

**Motion Passed – 4-0**

**Public Comment: None**

**SCHEDULED MATTERS**

- 3. Nomination & Appointment of HAC Members for 2025

**Darby Marshall requested that item 3 be the first item discussed on the agenda.**

**Action: A motion was made by Committee Member Swensen to nominate Committee Member Said for Chair. Committee Member Fabian Zamudio seconded the motion.**

**Action: A motion was made by Committee Member Swensen to nominate Committee Member Fabian Zamudio for Vice-Chair. Committee Member Swensen seconded the motion.**

**AYES: Fabian Mendoza, Ramos, Swensen, Said**

**NAYES:**

**ABSENT:**

**ABSTAINED:**

**Motion Passed – 4-0**

**Public Comment: None**

- 4. Conduct a public meeting to disseminate information about the Community Development Block Grant (CDBG) program and discuss housing and community development needs.

**No motion required. The Committee received and discussed the report on the Community Development Block Grand (CDBG) program.**

- 5. Receive a report on the County’s 2025 Legislative Platform and 2025 Strategic Grant Program and provide direction to staff.

**No motion required. The Committee received and discussed the report on the County’s 2025 Legislative Platform and 2025 Strategic Grant Program**

**OTHER MATTERS**

**COMMITTEE COMMENTS, REQUEST AND REFERRALS**

**Committee Member Said recommended the following requests on the March 12, 2025 agenda.**

- 1. Determine whether we should change our Housing Advisory Committee to monthly meetings or continue meeting every other month.
- 2. Discussion on updating the Bylaws
- 3. Address the worplan and discuss the ratings in February 2026 or when Staff is able

**What objective do we want to achieve for the tentative dates for the Housing Advisory Committee Meetings?**

**4. Breakdown of the annual Community Development Block Grant (CDBG) program funding and percentage allocation. What is being allocated this year? What was allocated last year?**

**5. Discussion of the roles and responsibilities of the Housing Advisory Committee in effectively supporting the Board of Supervisors and staff.**

**DEPARTMENT UPDATE**

**Darby Marshall provided an update on turning surplus publicly owned property into affordable housing.**

**NEXT SCHEDULED MEETING:**

**March 12, 2025 at 6:00 p.m.**

**ADJOURNMENT**

**Chair Said moved to adjourn. The meeting was adjourned at 7:34 p.m.**