County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Meeting Minutes - Draft

Wednesday, April 30, 2025

2:00 PM

Special Meeting

Budget Committee

Attendees: Supervisor Wendy Root Askew, Chair; Supervisor Chris Lopez, Vice Chair; Debbie Paolinelli, Assistant County Administrative Officer; Susan Blitch, County Counsel; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 2:00 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of March 17, 2025.

The Budget Committee Action Minutes of March 17, 2025 were approved by consensus.

Consent Agenda

Consent Items No. 2 and 3
ACTION: Consent Items No. 2 and 3 were approved by consensus.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.

3. Receive the April 2025 California Department of Finance Bulletin.

Regular Agenda

4. A. Support authorizing and directing the Auditor-Controller to make the following amendments to the Fiscal Year (FY) 2024-25 Adopted Budget:

1. Increase appropriations by $13,262,121 in Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047, financed by Unrestricted Net Position (478-BIR3202);

2. Increase appropriations and operating transfer in by $393,085 in General Fund 001, Facility Services Appropriation Unit PFP054;

3. Reduce appropriation and operating transfer in by $2,400,000 in Capital Projects Fund 404, Appropriation Unit PFP057; and

4. Increase appropriation and operating transfer in by $2,904,528 in Nacimiento Resort/Recreation Fund 452, Appropriation Unit PFP060.

B. Support authorizing and directing the Auditor-Controller to transfer funds in FY 2024-25 as follows:

1. $12,364,508 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047 to Capital Projects Fund 404, Appropriation Unit PFP057;

2. $393,085 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit

CAO047 to General Fund 001, Facility Services Appropriation Unit PFP054;

3. $195,336 from Road Fund 002, Appropriation Unit PFP004 to Capital Projects Fund 404, Appropriation Unit PFP057; and

4. $2,904,528 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047 to Nacimiento Resort/Recreation Fund 452, Appropriation Unit PFP060.

ACTION: The Committee supported Item No. 4 by consensus.

5. a. Support reallocating General Fund Strategic Reserves to provide advance funding to the Public Works, Facilities and Parks Department (PWFP) to complete the Fiscal Year (FY) 2022-23 Winter Storm Repair Project at the 29 Bishop Pajaro Mansion to be repaid with reimbursements from the Federal Emergency Management Agency (FEMA) and other state and federal agencies, and accepting the return of unused General Fund Strategic Reserves for completed projects;
b. Support authorizing the County Administrative Office (CAO) and Auditor-Controller to make fund balance designations in FY 2024-25 included in Attachment A; and
c. Support authorizing and directing the Auditor-Controller to amend the FY 2024-25 adopted budget by increasing appropriations and releasing fund balance, and making the appropriate transfers included in Attachment A.

ACTION: The Committee supported Item No. 5 by consensus.

6. a. Support amending the Fiscal Year (FY) 2024-25 Adopted Budget to increase appropriations by $533,713 in General Fund 001, Utilities Appropriation Unit PFP055, financed by an increase in Utility reimbursement revenue of $92,638 and a decrease in appropriations of $441,075 in General Fund 001, Contingencies Appropriation Unit CAO020.

ACTION: The Committee supported Item No. 6 by consensus.

7. Receive a presentation on maintenance and asset management program goals for the Department of Public Works, Facilities and Parks (PWFP).

ACTION: The Committee received a presentation on maintenance and asset management program goals for the Dept. of PWFP.

8. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2024-25 Adopted Budget to increase appropriations and revenue by $306,570 in Fund 001, Appropriation Unit ELE001 (001-ELE001-1410-8064-6409), financed by Elections Revenue 001-1410-8064-5460.

ACTION: The Committee supported Item No. 8 by consensus.

9. a. Support the request to use General Fund Contingency to provide funding for the Space Remodel & Conversion project, for the Department of Child Support Services, to allow for completion of office buildout and relocation to Schilling Place;
b. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2024-25 adopted budget, Fund 001, Appropriation Unit CHI001, to increase appropriations by $190,719, financed by a decrease in appropriations of $190,719 in Contingencies, General Fund 001, Appropriation Unit CAO020.

ACTION: The Committee supported Item No. 9 by consensus.

10. Support approval of a resolution authorizing and directing the Auditor-Controller to amend the Fiscal

Year 2024-25 Adopted Budget to increase appropriations and revenues by $50,000 for the Social Services - Community Action Partnership Fund 008, Appropriations Unit SOC007 Fiscal Year 2024-25 Adopted Budget to provide funding for increased salary and benefits costs.

ACTION: The Committee supported Item No. 10 by consensus.

Quarterly Reports

11. Receive Natividad Medical Center's Financial Report for the second quarter (October thru December 2024) of fiscal year 2025.

ACTION: The Committee received NMC's Financial Report for the period October thru December 2024.

Semi-Annual Reports

12. Receive Lake Nacimiento Resort and Operations Enterprise Fund Year-end Financial Reports for Fiscal Year 2023-24 and for Mid-Year Financial Report for Fiscal Year 2024-25.

ACTION: The Committee received financial reports on the Lake Nacimiento Resort and Operations Enterprise Fund Year-End for FY 2023-24 and for Mid-Year FY 2024-25.

Adjournment

The meeting adjourned at 3:25 p.m.
The next meeting is scheduled on May 21, 2025 at 3:00 p.m. via Zoom and in the Monterey Room.