

# County of Monterey

## ERP Replacement Update

August - November 2023



# Agenda

- ▶ Pre-Implementation Activities
- ▶ Status Summary
- ▶ Progress
- ▶ Attention Areas
- ▶ Scope
- ▶ Schedule
- ▶ Costs
- ▶ Resources
- ▶ Planned Activities

# Pre-Implementation Activities

- ▶ Current CGI Contract and Support ends in June 2024
- ▶ Internal Service Revenue Fund established in 2019 to build project reserve fund of \$20M
- ▶ County released RFP May 2022
- ▶ 10 vendor proposals received
- ▶ Based on vendor evaluation and selection criteria, issued Intent to Award to Graviton Consulting Services/Oracle in April 2023
- ▶ Vendor agreements approved by Board of Supervisors 7/11/23
- ▶ Project Kicked Off August 2023

# ERP Status Summary

- ❑ Project on track for delivery
- ❑ Enterprise Resource Planning (ERP) & Enterprise Performance Management (EPM) Delivery date is November 2024
- ❑ One Change Request approved to date to move up EPM schedule
- ❑ Total Project Estimated cost of \$18,604,808
- ❑ Watch Items:
  - County Resources
  - Functional Gaps identified to date

# Progress

## Key Accomplishments

- ✓ Project Kick-Off meetings held with Executives, Core Project Team, and Department Stakeholders
- ✓ Business Process Familiarization (BPF) Sessions completed as of 9/22 (22 sessions)
- ✓ CEMLI (Configuration/Extension/Modification/ Localization/Integration) Cycle 1 sessions completed as of 10/27 (55 sessions)

## In Progress

- Conference Room Pilot Sessions 11/6 – 12/14 \*County's first hands-on experience within the new Oracle system!

# Oracle County Branding Preview

County branding selection based on Department Stakeholder survey!

The screenshot displays the Oracle Fusion Cloud Application interface for the County of Monterey. The browser address bar shows the URL: `iapyqy-dev1.fa.ocs.oraclecloud.com/fscmUI/faces/FuseWelcome?_adf.ctrl-state=174qrz6xy1_1&_afLoop=61880978142242...`. The page header includes the County of Monterey logo and the text "County of Monterey: DEV1 Environment". The main content area features a personalized greeting: "Good morning, Michelle Karim". Below the greeting is a navigation menu with options: Me, My Team, Contract Management, Supplier Portal, Procurement, My Enterprise, Tools, and Others. The dashboard is divided into two sections: "QUICK ACTIONS" and "APPS".

QUICK ACTIONS	APPS				
Personal Details	Directory	Onboarding	Checklist Tasks	Pay	Time and Absences
Document Records					
Identification Info					
Contact Info	Career and Performance	Personal Information	Learning	Celebrate	Benefits
Family and Emergency Contacts					
My Organization Chart					
My Public Info	Wellness	Personal Brand	Volunteering	Web Clock	Roles and Delegations
Change Photo					



# Attention Areas

## Resources

- Auditor Controller - 3 of 12 backfill positions filled to date; recruitment efforts are ongoing
- Key staff is supporting both project and operational needs
- Human Resources - Recruitment for backfill positions in progress

## Scope

- Some functional gaps have been identified during discovery sessions that will need to be addressed prior to Go Live
- Example: Lack of approval workflow for Accounts Receivable/Cash Receipts may result in re-evaluation of implementing the Accounts Receivable, Projects, and Grants modules
- County project team is working with Graviton Consulting and Oracle partners to address functional gaps

# Scope

## **General:**

Dashboards & Reporting  
Mobile Capabilities  
Integrated Modules  
3<sup>rd</sup> Party Vendor/Internal  
Interfaces  
Security & Workflow Automation

## **Enterprise Resource Planning (ERP):**

General Ledger  
Accounts Payable  
Accounts Receivable  
Fixed Assets  
Bank Reconciliation  
Grants & Projects  
Financials Reporting  
Risk Management  
Procurement  
Vendor Management

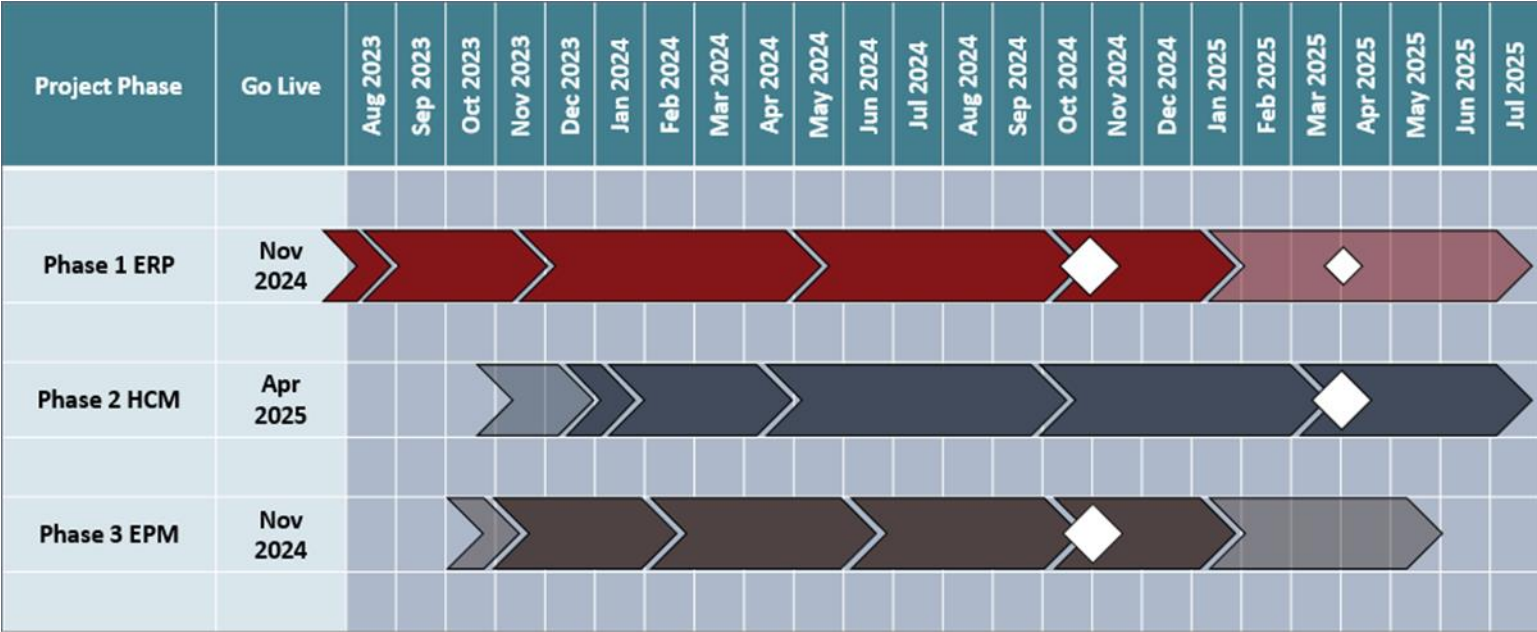
## **Enterprise Performance Management (EPM):**

Budgeting & Planning  
Integrated Narrative Reporting  
Reconciliation  
Cost Management & Allocations  
Financial Close & Consolidation

## **Human Capital Management (HCM):**

Employee Self-Service  
Personnel Management  
Position Control/Management  
Benefits  
Leave/Absence Management  
Compensation Planning & Tracking  
Payroll/Time Entry  
Knowledge Base & Case  
Management  
Communications

# Schedule



Project Phase	Phase Kick-off Date	Go-Live Date	Second Go-Live Date	Phase End Date
Phase 1 ERP	08/07/2023	11/01/2024	04/01/2025	08/01/2025
Phase 2 HCM	01/08/2024*	04/01/2025		08/01/2025
Phase 3 EPM	10/16/2023	11/01/2024		05/30/2025

## Schedule Update:

CR01 approved to move up EPM implementation activities sooner to align with ERP Go Live



# Budget

Projected ERP Project Reserve Balance	
Total Estimated Project Reserve Balance	\$ 20,445,740
Total Planned Project Costs	\$ 18,604,808
Total Cost Plan & Other County Expenses/Reimbursements	\$ 250,483
Total Estimated Project Reserve Balance	\$ 1,590,448

	FY23-24 Planned Costs	FY23-24 Expenses to Date
Vendor Implementation Services	\$2,211,992	\$274,496
Vendor Licensing Costs	\$1,255,296	\$1,203,318
<b>Total Vendor Costs</b>	<b>\$3,467,288</b>	<b>\$1,477,814</b>
County Staffing Costs	\$3,607,728	\$196,701
<b>Total Vendor &amp; County Staffing Costs</b>	<b>\$7,075,016</b>	<b>\$1,674,515</b>
Contingency Funding	\$1,149,144	\$0
<b>Total Costs</b>	<b>\$8,224,160</b>	<b>\$1,674,515</b>
Cost Plan Charges	\$ -	\$ 18,274
Other County Costs & Reimbursements		\$ 2,326
<b>Totals</b>	<b>\$8,224,160</b>	<b>\$1,695,115</b>

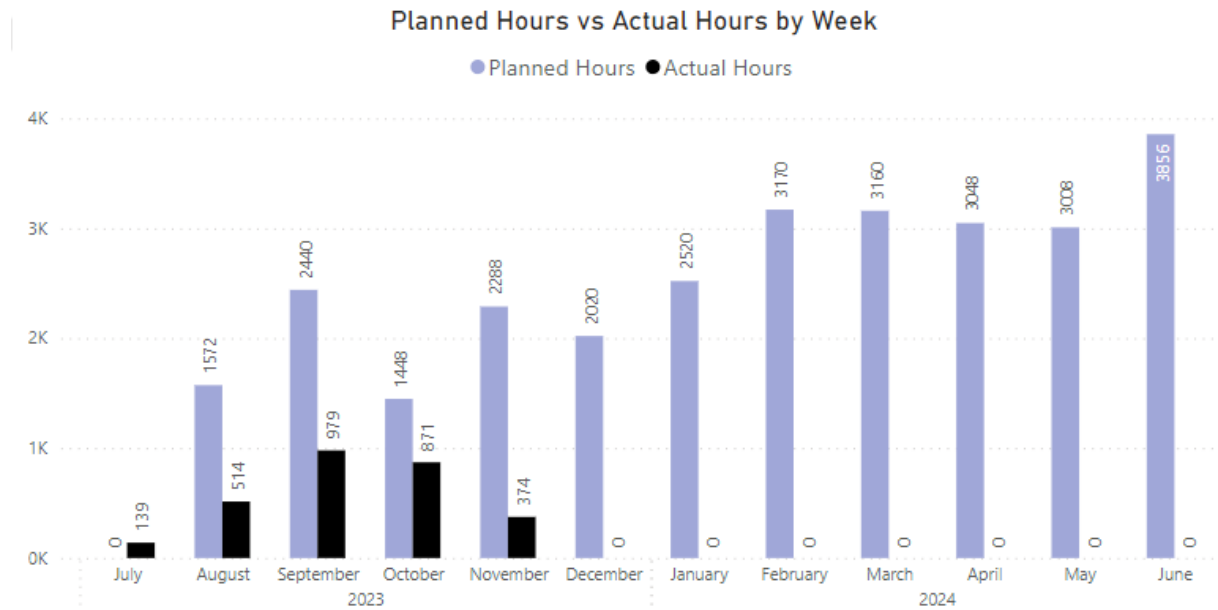
## FY23-24 Costs:

- Budget based on planning and current projections
- FY23-24 Planned Costs - \$8,224,160
- FY23-24 Expenses to date - \$1,695,115
- CR01 approved to move up EPM implementation added cost of \$80,900 for additional 7 months of EPM licensing \*no impact to overall budget

\*Refer to Appendix A for overall project cost details

# Resources

- All staff is working to keep the project on track
- Although resource hours are currently running under, key staff is having to support both project and operational needs



**6,604**

Planned Hours to Date

**2,873**

Actual Hours to Date

**-3,731**

Hour Difference to Date

# Core Project team & Governance

Dept	Executive Sponsor/ Governance	Steering Committee	Project Team
CAO	Sonia De La Rosa	Ezequiel Vega Rios	<b>Budget Office Lead &amp; SME:</b> Ezequiel Vega Rios <b>Contracts &amp; Purchasing:</b> Debra Wilson, Tom Skinner, Jessica Rodriguez
ACO	Rupa Shah	Burcu Mousa	<b>Functional Leads:</b> Siomara Barajas, Hilda Castro, Ma Mon, Azam Habibi, Andrew Valentine, Jessica Medawar <b>ERP BA's:</b> Usha Talabhaktula, Kevin Tate, Mike Alcorn, Ben Schnoor <b>FIN SME's:</b> Judith Taperla, Debi Glau-Richards, William Houser, Gracie Rubio, Melissa Carranza Payroll SME: Patsy Girard
HRD	TBD	Kim Moore Ariana Hurtado	<b>HR Functional Leads:</b> Idalia Ow. Wendell Sells <b>Benefits SME's:</b> Sunny Haight, Melissa Zamora, Luis Hueso <b>HR SME:</b> Maria Partido
ITD	Eric Chatham	Paresh Patel Michelle Karim	<b>Implementation/Program Manager:</b> Michelle Karim <b>Project Manager:</b> Renee Parker <b>Change Manager:</b> Heather Wood <b>Technical Lead:</b> Anusha Ignatius <b>Software Programmers:</b> Cynthia Alcala-Sy, Sunil Mehta, Moon Wang, James Weber, Jose Maldonado

# Governance Update & Planned Activities

## Public Record Requests:

- Completed 4 Public Record Act Requests related to the RFP vendor proposal submissions and award

## Planned Activities for Next Period:

- ERP Conference Room Pilot 1 Completion
- ERP CEMLI Cycle 2 Completion
- ERP Conference Room Pilot 2 Completion
- EPM Phase Kick-Off In Progress
- HCM Phase Kick-Off January 2024
- Next Budget Committee Update – March 2024



# Questions?

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