

**AMENDMENT NO. 1
TO STANDARD AGREEMENT
BETWEEN COUNTY OF MONTEREY AND
DRAGONFLY FORWARD, LLC**

This Amendment No. 1 to the County of Monterey Standard Agreement entered into by and between the **County of Monterey**, a political subdivision of the State of California (hereinafter referred to as “COUNTY”), and **Dragonfly Forward, LLC** (hereinafter referred to as “CONTRACTOR”).

WHEREAS, the COUNTY entered into a STANDARD AGREEMENT with CONTRACTOR in the amount of \$1,240,800 for the term of February 6, 2024, to August 30, 2025, to provide research, analysis and program planning services;

WHEREAS, the COUNTY and CONTRACTOR wish to amend the AGREEMENT as specified below:

1. Re-characterize and title the scope of services in the original agreement as “Program 1: MHSSA Grant Program”.
2. Create a new “Program 2: Rainbow Connections Innovation Program Supports” with a budget of \$199,500 in FY 2024-25 and \$130,500 in FY 2025-26.
3. Extend the term of this agreement ending August 30, 2025 to June 30, 2026.
4. Revise the total maximum Agreement amount to \$1,570,800 for the term of February 6, 2024 through June 30, 2026.

NOW THEREFORE, the COUNTY and CONTRACTOR hereby agree to amend the AGREEMENT as follows:

1. EXHIBIT A-1: SCOPE OF SERVICES/PAYMENT PROVISIONS replaces EXHIBIT A: SCOPE OF SERVICES/PAYMENT PROVISIONS. All references in the AGREEMENT to EXHIBIT A shall be construed to refer to EXHIBIT A-1.
2. EXHIBIT C-1: MONTEREY COUNTY BEHAVIORAL HEALTH – INVOICE FORM replaces EXHIBIT C: MONTEREY COUNTY BEHAVIORAL HEALTH – INVOICE FORM. All references in the AGREEMENT to EXHIBIT C shall be construed to refer to EXHIBIT C-1.
3. Except as provided herein, all remaining terms, conditions, and provision of the AGREEMENT are unchanged and unaffected by this Amendment and shall continue in full force and effect as set forth in the AGREEMENT.
4. A copy of this Amendment No. 1 shall be attached to the original AGREEMENT executed by the County on February 6, 2024.

IN WITNESS WHEREOF, County and CONTRACTOR have executed this Amendment No. 1 to the Standard Agreement as of the day and year written below.

COUNTY OF MONTEREY

CONTRACTOR

By: _____
Contracts/Purchasing Officer

Date: _____

By: _____
Department Head

Date: _____

Approved as to Form ¹ DocuSigned by:
By: Shane Eben Strong
County Counsel
Date: 7/30/2024 | 8:25 PM PDT

Approved as to Fiscal Provisions²
By: Patricia Ruiz
Auditor-Controller
Date: 8/1/2024 | 7:40 AM PDT

Approved as to Liability Provisions³
By: _____
Risk Management
Date: _____

Dragonfly Forward, LLC
Contractor's Business Name*

By: Susan Barrett
(Signature of Chair, President, or Vice-President)*
Susan Barrett Founder

Name and Title
7/26/2024 | 6:22 PM PDT

Date: _____

By: Kimberly Yanek
(Signature of Secretary, Asst. Secretary, CFO, Treasurer or Asst. Treasurer)*

Name and Title

Date: 7/29/2024 | 8:43 AM PDT

*INSTRUCTIONS: If CONTRACTOR is a corporation, including non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two (2) specified officers per California Corporations Code Section 313. If CONTRACTOR is a Limited Liability Corporation (LLC), the full legal name of the LLC shall be set forth above together with the signatures of two (2) managers. If CONTRACTOR is a partnership, the full legal name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement or Amendment to said Agreement.

¹ Approval by County Counsel is required.

² Approval by Auditor-Controller is required

³ Approval by Risk Management is necessary only if changes are made in Sections 8 or 9

EXHIBIT A-1: SCOPE OF SERVICES / PAYMENT PROVISIONS

County of Monterey Standard Agreement
by and between
County of Monterey, Health Department, Behavioral Health Bureau,
Hereinafter referred to as “COUNTY”
AND
Dragonfly Forward, LLC
Hereinafter referred to as “CONTRACTOR”

Program 1: MHSSA Grant Program

I. PROGRAM NARRATIVE AND GOALS

The Mental Health Services Oversight and Accountability Commission awarded the County of Monterey Health Department, Behavioral Health Bureau a Mental Health Student Services Act (MHSSA) grant to build infrastructure for mental health systems through the implementation of the Interconnected Systems Framework (ISF), to increase staff emotional capacity and understanding of mental health in students, and to refine and enhance suicide prevention, intervention, and postvention protocols with the goal of improving student mental health and wellbeing.

CONTRACTOR shall provide comprehensive training, planning, and technical assistance to support the evaluation and implementation of the Interconnected Systems Framework (ISF) within school districts participating in the MHSSA grant. CONTRACTOR shall provide access to and guidance in utilizing training and assessment tools they have developed to districts to support initial assessment, implementation, and model fidelity to ensure goals of the grant are being met.

II. SCOPE OF SERVICES

CONTRACTOR shall provide services, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

1. In Year One, CONTRACTOR shall focus on work related to exploration and installation.
 - a. During the exploration phase, support will be given to assess the strengths, needs, and hopes of the county, districts, communities, and schools. A comprehensive assessment will include readiness and organization of the county and community at large and local districts/schools.
 - b. The installation stage will focus on examining the fidelity, efficiency, and effectiveness of the current system. Staffing, training, evaluation systems, and coaching systems will be examined as well as stakeholder-identified strengths and areas for improvement.
 - c. Work shall not exceed 120 days (960 hours) total in Year One.

Year One		
Est. March 1, 2024 – August 30, 2024		
Activity	Details	Estimated Days
County Level Work		
Planning and Preparation – Data Synthetization and Implementation Plan Recommendations	<ul style="list-style-type: none"> - In person visits across county, virtual meetings with MCOE Project Coordinator, MHSSA Grant Evaluator, and MCBH Services Manager. - Review strategic plans, review data, review organizational structures, funding mechanisms, and meet with clinical supervisors in education program. 	12 days
County Level Leadership Team Training	<ul style="list-style-type: none"> - Meet with County Leadership team. - Overview of district landscapes, conduct readiness activities, and conduct community builders. 	2 days
Capacity Building Calls with County Leads		3 days
Centralized County/District/Community Level Work		
Interconnected Systems Framework (ISF) Summer Retreat		6 days total: - 2 days on site - 4 days planning
ISF Summer Retreat for Clinicians	<ul style="list-style-type: none"> - Community building. - Clarify roles and functions. - Teaming structures. - Identify strengths, gaps, and overlaps. 	6 days total: - 2 days on site - 4 days planning
Clinician and Grant Subcommittee Community of Practice	<ul style="list-style-type: none"> - Survey group to identify topics of interest. - Develop pop up webinar. 	2 days total: - One two (2) hour call per month for six months
Administrator Community of Practice	<ul style="list-style-type: none"> - Foster relationships and level setting. - Examine TFI and DSFI scores, review community data to inform programming. 	4 days total: - 2 days in person - 2 days planning

Strategic Partnership Building (Union, School Board, Schools, Hospitals, Libraries, etc)	<ul style="list-style-type: none"> - Resource mapping. - Introduction calls. - Review existing MOU. 	4 days total: - 2 days - 2 days planning
Youth Leadership Health and Wellness Forum	<ul style="list-style-type: none"> - Youth led forum to share work being done, recommendations for work to be done. 	4 days total: - 2 days (hybrid) - 2 days planning
District/School Site Level Work		
Introductory Sessions	<ul style="list-style-type: none"> - Introductions to key staff. 	5 days
Learning Walks	<ul style="list-style-type: none"> - Fidelity baseline measurement opportunity. - Produce school-level report with recommendations for Tier 1 supports. 	22 days (1/school site)
Monthly District and School Meetings		37 days total: - 4 hours per month per district
Listening Tours and Empathy Interviews	<ul style="list-style-type: none"> - Held with youth, family, staff, and community. - Train youth and community members to facilitate as well. - Analyze data collected. - Write reports. 	5 days
Data Informed Professional Learning	<ul style="list-style-type: none"> - Facilitated professional development (PD) and planning to enhance Tier 1 supports with elementary school team. - Facilitated PD and planning to enhance Tier 1 supports with high school team. - Facilitated PD and planning for SWIFT at SWIS for core teams. - Facilitated PD and planning for both Tier 2 readiness and Tier 2 enhancements. 	8 days total: - 2 days elementary team - 2 days high school team - 1 day SWIFT at SWIS - 1 day for Tier 2 readiness - 2 days for Tier 2 enhancements
Total Maximum Time		120 days

2. In Year Two, CONTRACTOR shall focus on work related to installation and initial implementation.
 - a. The transformation work will begin the implementation of changes at the district and school level, supported by CONTRACTOR in providing technical assistance and in-person training and coaching. Much of the work will be focused on continued sustainability of Tier 1 and Positive Classroom Support Systems and Advanced Tiers, prioritizing alignment of Tier 2 data, systems, and practices which forms the foundation of Tier 3 as well.
 - b. Work shall not exceed 162 days (1,296 hours) total in Year Two.

Year Two September 1, 2024 – August 30, 2025		
Activity	Details	Estimated Days
County Level Work		
Planning and Preparation – for Training, Coaching, and Evaluation	- Time allocated for preparation and planning for training, coaching, and evaluation activities.	10 days
County Level Leadership Team Training	- Meet with County Leadership team.	8 days
Capacity Building Calls with County Leaders/Core Leadership		3 days total (24 hours): - Two (2) one-hour calls per month for twelve (12) months
Centralized County/District/Community Level Work		
ISF Summer Retreat for County/District Staff	- Advanced tier focus – build on retreat held in Year 1.	7 days total: - 2 days retreat - 5 days planning
ISF Summer Retreat for Clinicians	- Advanced tier focus – build on retreat held in Year 1.	7 days total: - 2 days retreat - 5 days planning
Clinician and Grant Subcommittee Community of Practice	- Build on work done in Year One. - Develop pop up webinar.	6 days total (48 hours): - Monthly four-hour meetings for twelve (12) months
Administrator Community of Practice	- Continue work from Year One. - Examine TFI and DSFI scores, review community data to inform programming.	2 days total (16 hours): - Quarterly four-hour meetings for twelve (12) months
Strategic Partnership Building (Union, School Board, Schools, Hospitals, Libraries, etc)	- Build on relationships developed in Year One.	10 days
Positive Classroom Support Systems Webinar	- Conduct webinars every other month from	4 days total (32 hours): - Bimonthly 8-hour training

	September 2024 – May 2025.	
Youth Leadership Health and Wellness Forum	- Youth led forum to share work being done, recommendations for work to be done.	5 days
District/School Site Level Work		
Learning Walks – Fidelity Baseline Measurement Opportunities	- Fidelity baseline measurement opportunity. - Produce school-level report with recommendations for Tier 2 supports.	34 days total: - 1 day/school site for 22 school sites - 12 days planning
Monthly District and School Meetings		42 days total (336 hours): - Four (4) hours/month per district for twelve (12) months - 12 days planning
Positive Classroom Supports System		8 days total: - 4 days implementation - 4 days planning
Data Informed Professional Learning	- Team facilitated PD and planning for Tier 2 readiness cohort. - Team facilitated PD and planning for Tier 2 enhancements cohort. - Collective learning and highlights opportunity.	16 days total: - 1 day in Fall 2024 for Tier 2 Readiness - 2 days in Winter/Spring 2024/25 for Tier 2 Enhancement - 1 day in Spring 2025 Collective Learning/Highlights - 12 days planning
Total Maximum Time		162 days

3. CONTRACTOR shall meet regularly with the designated Behavioral Health Services Manager for on-going monitoring and evaluation, and regular reflective oversight and management to ensure goals and expected outcomes of the program are being met.
4. CONTRACTOR shall meet with the MHSSA grant collaborative team, comprised of County and grant partners, as requested by County.
5. Compliance with Terms of Federal and/or State Grants. If this Agreement is funded with monies received by the COUNTY pursuant to contract(s) with the Federal and/or State government in which the COUNTY is the grantee, CONTRACTOR shall comply with all provisions of said contract(s), to the extent applicable to CONTRACTOR as a sub-grantee under said contract(s), and said provisions shall be deemed a part of this Agreement as if fully set

forth herein. Upon request, COUNTY shall deliver a copy of said contract(s) to CONTRACTOR at no cost to CONTRACTOR.

Program 2: Rainbow Connections MHSa Innovation Program Supports

I. PROGRAM NARRATIVE AND GOALS: CONTRACTOR will perform program planning, consultation and marketing services to support the fulfillment of the Monterey County Behavioral Health Mental Health Services Act (MHSa) Innovation Project Plan, titled “Rainbow Connections”.

Program goals include:

1. Develop and support of a Rainbow Connections Project alignment and integration strategy, that will ensure seamless coordination and collaboration among key partners involved in an LGBTQ Network of Affirming Care.
2. Create a replicable and scalable model for project implementation that can enable other counties to either directly adopt a like-program, or otherwise adapt a like-program for another population of focus.
3. Produce a brief Docu-Story that characterizes the associated LGBTQ-youth population needs and Rainbow Connections project capabilities.
4. Establish community of care networks for students, families, professionals, and community leaders.

II. SCOPE OF SERVICES:

a. SCOPE OF SERVICES AND TIMELINE

CONTRACTOR shall support Program Goals by completing the following activities and deliverables:

Project Activity/Task/Deliverable	Anticipated Dates
<p><u>Activity 1: Project Planning and Management Services</u> This work shall support the strategic planning, project coordination and evaluation activities to be performed either directly by CONTRACTOR or other project partners.</p>	September 2024-June 2026
<p>Task 1.1: Facilitation of quarterly meetings that include partner agencies (e.g. MCBH, MCOE, The Epicenter, Harmony at Home, Partners 4 Peace, Family Acceptance Project, Santa Cruz Diversity Center, leaders from three (3) district sites and four (4) school sites). The purpose of these meetings will be to assess the projects alignment strategy, meeting processes, and address any emerging challenges. The meetings will also build capacity among</p>	September 2024-June 2026

<p>project partners to replicate RC activities at additional sites.</p> <p><i>Deliverable: Facilitation of quarterly meetings. Associated documentation shall include the meeting agenda and meeting discussion notes.</i></p>	
<p>Task 1.2: In coordination with COUNTY, design the project alignment strategy, communication plan, working agreements for project partners, and identify and manage a cloud-based tool that functions as a repository for associated documents and supports project coordination needs.</p> <p><i>Deliverable: Activate the associated project management work site for the Rainbow Connections project.</i></p>	<p>September 2024</p>
<p>Task 1.3: In coordination with COUNTY, design an action plan for the project that includes key milestones, deliverables and key performance indicators.</p> <p><i>Deliverable: Rainbow Connections Action Plan.</i></p>	<p>September 2024</p>
<p>Task 1.4: In coordination with COUNTY, design a county-level professional development plan for youth ambassadors.</p> <p><i>Deliverable: Rainbow Connections Professional Development Plan.</i></p>	<p>September 2024-December 2024</p>
<p>Task 1.5: Explicitly embed LGBTQIA+ best practices in universal and classroom training</p> <p><i>Deliverable: Crosswalk showing how to embed related initiatives across classroom settings.</i></p>	<p>September 2024-December 2024</p>
<p>Task 1.6: Engage grant technical assistance providers in resource mapping to identify ways to align and integrate multiple approaches to anti-bullying across TA providers and ensure teacher training material and existing bully prevention curriculum reflect LGBTQIA+ youth voice. Ensure all materials provide consistent messaging on how to recognize and respond to less overt situations, responding to youth asking for help/connecting to resources and navigation new ways to show support (e.g., pronouns)</p> <p><i>Deliverable: Matrix that helps align various bullying curricula, initiatives (e.g., Welcoming Schools Bully Prevention compared to other bully prevention trainings delivered across county)</i></p>	<p>September 2024-December 2024</p>
<p><u>Activity 2: Project Modeling</u> This work will document the processes by which the Rainbow Connections project was initiated, implemented and evaluated, to result in a blueprint or guide by which like-programs may be replicated and scaled by other counties or service provider networks.</p>	<p>September 2024-June 2026</p>

<p>Task 2.1: Track and document milestones and lessons learned across the project.</p> <p><i>Deliverable: A Rainbow Connections “lessons learned” resource.</i></p>	<p>September 2024-June 2026</p>
<p>Task 2.2: Identify and document best practices for classroom systems and supports, including those utilized by Rainbow Connections project partners.</p> <p><i>Deliverable: A Rainbow Connections educator toolkit.</i></p>	<p>September 2024-June 2026</p>
<p>Task 2.3: Create Rainbow Connections presentation materials for dissemination to various audiences.</p> <p><i>Deliverable: Present on the Rainbow Connections project at two (2) national conferences</i></p>	<p>September 2025-June 2026</p>
<p>Task 2.4: Develop national partnerships with districts in other regions of the country.</p> <p><i>Deliverable: Establish professional learning community with a Google drive to include resources, tools, and manuals. Supports the implementation guide in 2.6</i></p>	<p>January 2025-June 2026</p>
<p>Task 2.5: Leverage data collected by the Rainbow Connections project evaluator to produce a comprehensive report that highlights outcomes, impact, and makes recommendations for future implementation and expansion.</p> <p><i>Deliverable: Rainbow Connections Evaluation Brief</i></p>	<p>September 2024-June 2026</p>
<p>Task. 2.6: Develop a project implementation template for other county or service provider leadership teams that provides sufficient instruction to implement a Rainbow Connections project in another community and/or be adapted for other distinct populations.</p> <p><i>Deliverable: Rainbow Connections Implementation Guide</i></p>	<p>September 2024-June 2026</p>
<p><u>Activity 3: Rainbow Connections Docu-Story</u> This work will Showcase real-life experiences and successes of LGBTQ youth and their families within the Network of Affirmative Care established through the Rainbow Connections project.</p>	<p>September 2024- January 2025</p>

<p>Task 3.1: Develop a video production plan that involves the identification and selection of compelling stories from Rainbow Connections project participants (i.e. youth, families, educators) willing to share their experiences, to be made the subject matter of high-quality video content that is impactful, relatable, and capable of inspiring others. The narrative of this content will emphasize the importance of affirming care and community support. The video production plan shall also include a draft outline for the storyline and direction of the film.</p> <p><i>Deliverable: Rainbow Connections Docu-Story Production Plan.</i></p>	<p>September 2024-September 2024</p>
<p>Task 3.2: Perform all necessary work to produce high-quality video content, inclusive of a 15-minute Docu-Story, that demonstrates the capabilities and impact of the Rainbow Connections project activities. Such work includes, but is not limited to: Location scouting, conducting of interviews, securing necessary release of information for interviewees, filming of interviews and b-roll content, film editing, and video cataloging. CONTRACTOR shall provide COUNTY with a maximum amount of three (3) rounds of edits before the Docu-Story is finalized. Final content materials are to be utilized by COUNTY on social media platforms, in presentations, and at community events.</p> <p><i>Deliverable: Finalized 15-minute Rainbow Connections Docu-Story.</i></p>	<p>September 2024-January 2025</p>
<p><u>Activity 4: Develop Community of Care Networks for students, leadership and families</u> This work will establish networks of ongoing support and mentorship for youth, providers and educators.</p>	<p>September 2024-June 2026</p>
<p>Task 4.1: Host opportunities for mentorship sessions, and peer-to-peer support groups for youth, providers and educators.</p> <p><i>Deliverable: Four (4) in-person peer to peer support groups (2 per year)</i></p>	<p>September 2024-June 2026</p>
<p>Task 4.2: Facilitate knowledge sharing and skill development through interactive training sessions and virtual learning communities.</p> <p><i>Deliverable: Host 4 virtual learning communities (2/year)</i></p>	<p>September 2024-June 2026</p>
<p><u>Activity 5: Ad Hoc Services and Supports</u> Given the innovative nature and evolving methods to implement the Rainbow Connections project, Dragonfly Forward may be supported to implement or engage in ad hoc work that will allow for the efficient and effective provision of the scope of services in this agreement. Examples of ad hoc services and supports include, but are not limited to: additional support groups, additional</p>	<p>September 2024-June 2026</p>

docu story focused on healthcare provider/care coordination, engagement of translation services, and engaging additional subject matter experts. All tasks and associated reimbursement to be completed under Activity 5 shall be agreed upon by COUNTY and CONTRACTOR prior to execution.	
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b. REPORTING REQUIREMENTS

CONTRACTOR shall provide Contract Monitor with reports as identified in the Scope of Services and Timeline table, to evidence completed work and timeliness thereof.

III. DESIGNATED CONTRACT MONITOR

Kacey Rodenbush, LMFT
 Behavioral Health Services Manager II
 Monterey County Health Department
 Behavioral Health Bureau
 1270 Natividad Rd. Salinas, CA 93906
 (831) 647-7651

IV. PAYMENT PROVISIONS

A. COMPENSATION/PAYMENT

1. COUNTY shall pay an amount not to exceed **\$1,570,800** for the performance of all things necessary for, or incidental to, the performance of work as set forth in the Scope of Work. CONTRACTOR shall be reimbursed for the following negotiated rates which are subject to all cost report conditions set forth in Exhibit A-1 and identified in the Rate Table below:

Program 1: MHSSA Grant Program Fee Schedule

Period	Maximum Days (Hours)	Rate	Maximum Total
March 1, 2024 – August 30, 2025	282 days (2,256 hours)	\$4,000/day (\$500/hour)	\$1,128,000
Indirect Costs at 10%			\$112,800
			\$1,240,800

Program 2: Rainbow Connections MHSA Innovation Program Supports Fee Schedule

Deliverable	Est. Payment Period	Fee
Deliverable 1.1: Facilitation of quarterly meetings	September 2024- June 2026	\$1,375/quarter [\$11,000 total]
Deliverable 1.2: Activate Rainbow Connections project management work site	September 2024	\$ 11,000
Deliverable 1.3: Rainbow Connections Action Plan	September 2024	\$11,000

Deliverable 1.4: Rainbow Connections Professional Development Plan	December 2024	\$15,000
Deliverable 1.5: Crosswalk showing how to embed related initiatives within Tier 1 system and across classroom settings.	December 2024	\$11,000
Deliverable 1.6 Matrix that helps align various bullying curricula, initiatives (e.g., Welcoming Schools Bully Prevention compared to other bully prevention trainings delivered across county)	December 2024	\$11,000
Activity 1: Project Planning and Management Subtotal		\$70,000
Deliverable 2.1: A Rainbow Connections “lessons learned” resource.	May 2026 - June 2026	\$10,000
Deliverable 2.2: A Rainbow Connections educator toolkit.	June 2026	\$10,000
Deliverable 2.3: Present on the Rainbow Connections project at two (2) national conferences	June 2026	\$10,000/conference [\$20,000 total]
Deliverable 2.4: Establish Professional Learning Community (Google Drive with resources, tools, and manuals)	June 2026	\$10,000
Deliverable 2.5: Rainbow Connections Evaluation Brief	May 2026 - June 2026	\$10,000
Deliverable 2.6: Rainbow Connections Implementation Guide	May 2026 - June 2026	\$10,000
Activity 2: Project Modeling Subtotal		\$70,000
Deliverable 3.1: Rainbow Connections Docu-Story Production Plan.	September 2024	\$25,000
Deliverable 3.2: Finalized 15-minute Rainbow Connections Docu-Story.	January 2025	\$35,000
Activity 3: Rainbow Connections Docu-Story Subtotal		\$60,000
Deliverable 4.1: Four (4) in-person peer-to-peer support groups (2 per year)	June 2026	\$8,750/group [\$35,000 total]
Deliverable 4.2: Host 4 virtual learning communities (2 per year)	June 2026	\$8,750/group [\$35,000 total]
Activity 4: Community of Care Systems Development Subtotal		\$70,000
Deliverable 5.1: Ad Hoc Services and Supports	September 2024- June 2026	\$30,000
Activity 5: Ad Hoc Services and Supports Subtotal		\$30,000
Total Indirect Costs		\$30,000
TOTAL MAXIMUM COUNTY OBLIGATION		\$330,000

2. There shall be no travel reimbursement allowed during this Agreement.
3. To receive any payment under this Agreement, CONTRACTOR shall submit invoices in such form as may be required by the County of Monterey Behavioral Health Bureau. Specifically, CONTRACTOR shall submit its invoice on Exhibit C – Invoice Form to COUNTY to reach the Behavioral Health Bureau no later than the thirtieth (30th) day of the month following the month of service.
4. CONTRACTOR shall submit via email an Invoice using Exhibit C – Invoice Form in Excel format with electronic signature(s) along with supporting documentation, as may be required by the COUNTY for services rendered to:
MCHDBHFinance@co.monterey.ca.us

B. CONTRACTORS BILLING PROCEDURES

1. NOTE: Payment may be based upon satisfactory acceptance of each deliverable, payment after completion of each major part of the Agreement, payment at conclusion of the Agreement, etc.
2. County may, in its sole discretion, terminate the contract or withhold payments claimed by CONTRACTOR for services rendered if CONTRACTOR fails to satisfactorily comply with any term or condition of this Agreement.
3. No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by County.
4. County shall not pay any claims for payment for services submitted more than twelve (12) months after the calendar month in which the services were completed.
5. **DISALLOWED COSTS:** CONTRACTOR is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

C. MAXIMUM OBLIGATION OF COUNTY

1. Subject to the limitations set forth herein, COUNTY shall pay to CONTRACTOR during the term of this Agreement a maximum amount not to exceed **\$1,570,800** for services rendered under this Agreement for the period of **Upon Execution – June 30, 2026**.
2. Maximum Liability Amount:

PROGRAM	TERM	AMOUNT
Program 1: MHSSA Grant Program	Upon Execution – August 30, 2025	\$1,240,800
Program 2: Rainbow Connections MHSA Innovation Program Supports	September 1, 2024 – June 30, 2026	\$330,000
MAXIMUM COUNTY OBLIGATION		\$1,570,800

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EXHIBIT C-1: MONTEREY COUNTY BEHAVIORAL HEALTH – INVOICE FORM

EXHIBIT C		County of Monterey Behavioral Health - Invoice Form				
Contractor:	Dragonfly Forward	Invoice Number:				
Address Line 1:	3611 Dupont Circle	County PO No.:				
Address Line 2:	Virginia Beach, VA 23455	Invoice Period:				
Tel. No.:	443-377-2407	Final Invoice :	(Check if Yes) <input type="checkbox"/>			
Contract Term:	Upon Execution to 8/30/2025	BH Control Number _____				
BH Division :	Behavioral Health					
Date of Service	Service Description	Rate	NTE Allotment	Number of services for this Period	Dollar Amount Requested for this Period	N/A
	Program 1 - All Inclusive Rate for Services - Rate Per Day	\$4,000.00	282			
	Program 1 - All Inclusive Rate for Services - Rate Per Hour	\$500.00	2,256			
	Program 2 - Deliverable 1.1: Facilitation of quarterly meetings	\$1,375.00	6			
	Program 2 - Deliverable 1.2: Activate Rainbow Connections project management work site	\$11,000.00	1			
	Program 2 - Deliverable 1.3: Rainbow Connections Action Plan	\$11,000.00	1			
	Program 2 - Deliverable 1.4: Rainbow Connections Professional Development Plan	\$15,000.00	1			
	Program 2 - Deliverable 1.5: Crosswalk showing how to embed related initiatives within Tier 1 system and process classroom sessions	\$11,000.00	1			
	Program 2 - Deliverable 1.6 Matrix that helps align various bullying curricula, initiatives (e.g., Welcoming Schools, Bully Prevention compared to other bully prevention trainings, delivered across county)	\$11,000.00	1			
	Program 2 - Deliverable 2.1: A Rainbow Connections "lessons learned" resource.	\$10,000.00	1			
	Program 2 - Deliverable 2.2: A Rainbow Connections educator toolkit.	\$10,000.00	1			
	Program 2 - Deliverable 2.3: Present on the Rainbow Connections project at two (2) national conferences	\$10,000.00	2			
	Program 2 - Deliverable 2.4: Establish Professional Learning Community	\$10,000.00	1			
	Program 2 - Deliverable 2.5: Rainbow Connections Evaluation Brief	\$10,000.00	1			
	Program 2 - Deliverable 2.6: Rainbow Connections Implementation Guide	\$10,000.00	1			
	Program 2 - Deliverable 3.1: Rainbow Connections Docu-Story Production Plan.	\$25,000.00	1			
	Program 2 - Deliverable 3.2: Finalized 15-minute Rainbow Connections Docu-Story.	\$35,000.00	1			
	Program 2 - Deliverable 4.1: Four (4) in-person peer-to-peer support groups (2 per year)	\$8,750.00	4			
	Program 2 - Deliverable 4.2: Host 4 virtual learning communities	\$8,750.00	4			
	Program 2 - Deliverable 5.1: Ad Hoc Services and Supports [NTE \$30,000]	TBD	N/A			
TOTALS:						
Provide Details for each Date Service:						

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: _____ Date: _____
 Title: _____ Telephone: _____

Email to:	MCHDBHFinance@co.monterey.ca.us	Behavioral Health Authorization for Payment
		Authorized Signatory _____ Date _____