

MEMORANDUM

TO: Workforce Development Board Executive Committee

FROM: Christopher Donnelly

SUBJECT: 2025-28 One-Stop Partner MOU

DATE: June 12, 2025

RECOMMENDATION:

It is recommended that the Monterey County Workforce Development Board (MCWDB) Executive Committee:

1. Approve a Memorandum of Understanding (MOU) between the Monterey County Workforce Development Board and partners of the America's Job Centers of California/One-Stop system regarding delivery of job training and placement, and other social services, effective July 1, 2025 through June 30, 2028;
2. Authorize the Chair of the Monterey County Workforce Development Board to sign the MOU in compliance with the Workforce Innovation and Opportunity Act of 2014; and
3. Authorize the Chair of the Monterey County Workforce Development Board to execute amendments to the MOU to adjust cost allocations, add partners, and make other changes to its terms necessitated by changed circumstances occurring between July 1, 2025 and June 30, 2028.

BACKGROUND:

To establish a high-quality America's Job Center of California (AJCC) One-Stop delivery system, the Workforce Innovation and Opportunity Act of 2014 (WIOA) requires local workforce development boards to develop Memorandums of Understanding (MOUs) with other programs that provide specified services to the public. These programs are identified in WIOA as One-Stop partners.

MOUs between local workforce development boards and One-Stop partners provide for administration and delivery of WIOA services and related, complimentary services. The MOUs also establishes a visionary plan describing how local workforce development boards and One-Stop partners collaborate to create a cohesive service delivery system that best meets the needs of their shared customers. WIOA requires that the Chief Elected Official for local workforce areas approve One-Stop Partner MOUs.

The Employment Development Department (EDD) has directed local workforce development boards to ensure that, upon completion, the One-Stop Partner MOUs are signed by an authorized representative of the local board, the Chief Elected Official, and all AJCC partners. The One-Stop Partner MOU must be submitted to each local board's EDD Regional Advisor no later than 5:00 p.m. on June 30, 2025.