

Attachment A

**Monterey County Board of Supervisors
Referral Submittal Form**

Referral No. 2025.05
Assignment Date: 05/13/25

(Completed by CAO's Office)

SUBMITTAL - Completed by referring Board office and returned to CAO no later than 10:00AM on Wednesday prior to Board meeting:

Date: 04/23/2025	Submitted By: Supervisor Kate Daniels	District #: 5
Referral Title: Bixby Bridge – No Parking		
Requesting staff to define actions needed to continue the current emergency parking prohibition and maintain the physical measures implementing it beyond the conclusion of the CT Rocky Creek slip out repair project (currently estimated to be completed in June) without interruption unless/until a more global solution can be identified and implemented thru future projects.		
Brief Referral Description (attach additional sheet as required): Current prohibition is certainly not a complete solution especially since motorists frequently do not comply with it. However, it has resulted in noticeable improvements to the periodic extreme congestion particularly with respect to traffic flow on OCR and to pedestrian safety while also making it easier for law enforcement officers to take actions as needed to restore order generally. The physical improvements currently in place require minor maintenance (repair jute wrap on k-rails) but are adequate for ongoing use and provide significant benefits with minimal impacts and little cost. They should therefore be kept in place until we come up with something better. Going backwards makes no sense.		
Classification - Implication		Mode of Response
<input type="checkbox"/> Ministerial / Minor <input checked="" type="checkbox"/> Land Use Policy <input type="checkbox"/> Social Policy <input type="checkbox"/> Budget Policy <input type="checkbox"/> Other: _____		<input type="checkbox"/> Memo <input checked="" type="checkbox"/> Board Report <input type="checkbox"/> Presentation
		Requested Response Timeline
		<input type="checkbox"/> 2 weeks <input checked="" type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> Status reports until completed <input type="checkbox"/> Other: _____ <input type="checkbox"/> Specific Date: _____

ASSIGNMENT – Provided by CAO at Board Meeting. Copied to Board Offices and Department Head(s) Completed by CAO's Office:

Department(s): PWFP	Referral Lead: Randy Ishii	Board Date: 5/13/25
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REASSIGNMENT – Provided by CAO. Copied to Board Offices and Department Head(s). Completed by CAO's Office:

Department(s):	Referral Lead:	Date:
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ANALYSIS - Completed by Department and copied to Board Offices and CAO:

Department analysis of resources required/impact on existing department priorities to complete referral:	
Analysis Completed By: _____ Date: _____	Department's Recommended Response Timeline <input type="checkbox"/> By requested date <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> 6 months <input type="checkbox"/> 1 year <input type="checkbox"/> Other/Specific Date: _____

REFERRAL RESPONSE/COMPLETION - Provided by Department to Board Offices and CAO:

Referral Response Date:	Board Item No.:	Referrals List Deletion:
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Note: Please cc Claudia Escalante and Karina Bokanovich on all CAO correspondence relating to referrals.

Brief description continued:

With this referral staff can investigate feasibility of a CDP making the improvements permanent and if there's CCC objection what strategy might be used (pilot project? Get CT to keep project open somehow?) to pass through CCC review quickly enough to avoid the need to remove the signs and krails when the CT project is completed as the current emergency permit requires which will be during this summer's high visitation period.