

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

**Approve and adopt a Resolution amending Article)
XIII of the Master Fee Resolution to set fees and)
authorize collection of fees by the Assessor-)
County Clerk-Recorders' Office effective July 1,)
2025 set forth in the attached Exhibit A.)**

THE COUNTY OF MONTEREY BOARD OF SUPERVISORS FINDS:

- A. Section 1.40.010 of Chapter 1.40 of Monterey County Code provides that all fees, penalties, refunds, reimbursements and charges of any kind by the County may be specified in the Monterey County Fee Resolution.
- B. The Assessor-County Clerk-Recorders' Office has service fees which are appropriate to specify in the Monterey County Master Fee Resolution, Article XIII beginning July 1, 2025.
- C. This action to modify charges to meet operational expenses is statutorily exempt from environmental review [Pub Res. Code sec. 21080 sub. (b)(8)].
- D. The Request for Property Characteristics - Residential/Commercial Fee increase to \$24, the Tax Clearance Estimate Letter Fee increase to \$165, the Beneficial Ownership Statement request Fee increase to \$125, the Beneficial Ownership request late filing (30 days) Fee increase to \$175, the Affidavit of Entity Transfer request Fee increase to \$125, the Affidavit of Entity Transfer late filing (30 days) Fee increase to \$175, the Professional Services and Research Rates for the Assessor fee increase to \$126 per hour, the Professional Services and Research Rates for the Assessor Information Technology fee increase to \$148 per hour, the Civil Marriage Ceremony Fee increase to \$150 are appropriate to specify in the Monterey County Master Fee Resolution, Article XIII Section II effective July 1, 2025.
- E. The Williamson Act Application Fee of \$3,200, the Daily Official Document Data File Fee of \$31.50, the Weekly Official Document Data File Fee of \$159, the Monthly Official Document Data File Fee of \$658, the Multiple Year Official Document Data File Fee of \$8,331.50, the Fictitious Business Name Index Report Fee for delivery via SFTP (\$40 Monthly, \$100 Quarterly, and \$350 Yearly) and for delivery via Email or in-person Printed Request (\$5 Daily and \$15 Weekly), the Non-Refundable Reservation Fee of \$25, the Witness Fee of \$30, the Rings Fee of \$20, and the Wedding Photo Fee of \$10 are appropriate to specify in the Monterey County Master Fee Resolution, Article XIII Section II effective July 1, 2025.
- F. Any and all adjustments to fees for services reflect no more than the actual and reasonable cost of the service or benefit received by the payor and burdened on the County and reflect no more than the market rate for these services and establish parity with comparable counties. Any discount applicable to these surcharges have a de minimis impact on the departmental budget and implementation of that discount does not result in increased fees or costs for other patrons.
- G. Any and all adjustments to charges for these investigations and services reflect no more than the actual cost of the service or benefit received by the payor.
- H. By definition, these charges are not a 'tax' and are exempt from voter approval pursuant to Article XIII C section 1(e)(1)-(2) of the California Constitution (Prop. 26: charge imposed for specific benefit conferred/privilege/service or product/ provided or granted to the payor).

RESOLVES:

- I. Article XIII of the Monterey County Fee Resolution is amended, and the Assessor, County Clerk and Recorder set forth in the attachment hereto are hereby adopted.
- II. Unless otherwise specifically amended, all prior resolutions regarding such fees remain as previously approved and are unaffected by this action.
- III. The effective date of the fees approved in this Resolution is July 1, 2025.
- IV. All prior resolutions regarding such fees are hereby repealed.

PASSED AND ADOPTED on this _____ day of _____ 2025 by the following vote, to wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book ____ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____, Deputy