

# **County of Monterey**

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115



## **Meeting Minutes - Draft**

**Wednesday, January 29, 2025**

**1:00 PM**

### **Budget Committee**

**Attendees:** Supervisor Wendy Askew, Chair; Supervisor Chris Lopez, Vice Chair; Sonia M. De La Rosa, County Administrative Officer; Debbie Paolinelli, Assistant County Administrative Officer; Susan Blitch, County Counsel; Rocio Quezada, Committee Secretary  
**Excused:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

### **Call to Order**

**The meeting was called to order at 1:00 p.m.**

### **Additions and Corrections**

**There were no additions or corrections to the agenda.**

### **Public Comment Period**

**No public comment received.**

### **Appointment of Chair and Vice Chair**

1. Consider appointment of Chair and Vice Chair of the Budget Committee.

**The Committee approved by consensus the appointment of Supervisor Askew as the Chair, and Supervisor Lopez as the Vice-Chair of the Budget Committee.**

### **Approval of Action Minutes**

2. Approve the Budget Committee Action Minutes of November 25, 2024.

**The Budget Committee Action Minutes of November 25, 2024 were approved by consensus.**

### **Consent Agenda**

#### **Consent Items No. 3 through 10**

**ACTION: Consent Items No. 3 through 10 were approved by consensus.**

3. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
4. Receive the December 2024 California Department of Finance Bulletin.
5. Receive a Report on the Governor's Fiscal Year (FY) 2025-26 Proposed Budget.
6.
  - a. Consider supporting the amendment of the FY 2024-25 Public Works, Facilities, and Parks Adopted Budget (Fund 002, Dept 3200, Unit 8558) to approve the reallocation and reclassification of one (1) Finance Manager I to one (1) Finance Manager II as indicated in Attachment A; and
  - b. Consider supporting the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

7. Support a resolution to:
  - a. Amend the Housing and Community Development Department (HCD) Budget Unit Administration, 001-3100-8543-HCD002 to reallocate one Management Analyst II to one Principal Planner and to reallocate one Civil Engineer to one Building Plans Examiner as indicated in attachment A;
  - b. Authorize the Auditor-Controller, and County Administrative Office to incorporate the position changes in the FY 2024-25 HCD Adopted Budget, 001-3100-8543-HCD002; and
  - c. Direct Human Resources to implement the changes in the Advantage HRM system.
8.
  - a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to create a classification of Forensic Auditor as indicated in Attachment A;
  - b. Consider supporting the amendment of the FY 2024-25 District Attorney Adopted Budget (Fund 001, Dept. 2240, Unit 8062) to reallocate two (2) Accountant IIIs to two (2) Forensic Auditors as indicated in Attachment A; and
  - c. Consider supporting the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) System.
9. Consider recommending to the Board of Supervisors adoption of a resolution to:
  - a. Find that modification of land use permit application fees is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15273 and 15378(b)(4) of the CEQA Guidelines; and
  - b. Amend Article XVII of the Monterey County Fee Resolution relating to County Counsel land use permit application fees.
10. Support authorizing and directing the Auditor-Controller to amend Fiscal Year 2024-25 Adopted Budget to increase appropriations by \$407,790 in General Fund 001, Park Operations Appropriation Unit PFP058, financed by additional revenues of \$367,790 from Lake San Antonio park fees and Grant Funds, and \$40,000 from the release of Park Foundation Restricted Fund Balance (001-3045-PFMC).

### **Regular Agenda**

11. Authorize and direct the Auditor-Controller to amend the FY 2024-2025 Adopted Budget for the Emergency Communications Department (028-1520-EME004-8507) to increase appropriations by \$505,554 to pay for salary and benefits increases resulting from Service Employees International Union (SEIU) and County Employees Management Association (CEMA) labor agreements with the increase funded by prior year's surplus being held as unassigned fund balance in the Department Dispatch Fund 028.

**ACTION: The Committee supported Item No. 11 by consensus.**

**Public comment provided by: Bill**

12.
  - a. Support approval for an increase in appropriations and estimated revenues of \$37,685 for the FY2024-25 Sheriff-Coroner's Adopted Budget, Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment Fund 022, Appropriation Unit

PRO002, for funding the one-time purchase of two (2) Metrasens Ultra portable contraband detectors; and

b. Support authorizing the Auditor-Controller to amend the FY2024-25 Sheriff-Coroner's Adopted Budget by increasing appropriations and estimated revenues by \$37,685 Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment, Fund 022, Appropriation Unit PRO002, for funding the one-time purchase of two (2) Metrasens Ultra portable contraband detectors.

**ACTION: The Committee supported Item No. 12 by consensus with a recommendation to go to the full Board for consideration.**

**Public comment provided by: Bill**

13. a. Support approval for an increase in appropriations and estimated revenues of \$37,762 for the FY2024-25 Sheriff-Coroner's Adopted Budget, Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment Fund 022, Appropriation Unit PRO002, for funding the one-time purchase of a Thermo Scientific TruNarc handheld narcotics analyzer for the Jail; and
- b. Support authorizing the Auditor-Controller to amend the FY2024-25 Sheriff-Coroner's Adopted Budget by increasing appropriations and estimated revenues by \$37,762 Fund 001, Appropriation Unit SHE003, financed by an operating transfer from 2011 Public Safety Realignment, Fund 022, Appropriation Unit PRO002, for funding the one-time purchase of a Thermo Scientific TruNarc handheld narcotics analyzer for the Jail.

**ACTION: The Committee supported Item No. 13 by consensus with a recommendation to go to the full Board for consideration.**

**Public comment provided by: Bill**

#### **Quarterly Reports**

14. Receive Natividad Medical Center's Financial Report for the first quarter (July thru September 2024) of fiscal year 2025.

**ACTION: The Committee received NMC's Financial Report for the period July thru September 2024.**

**Public comment provided by: Bill**

#### **Semi-Annual Reports**

15. Receive an update on the Enterprise Resource Planning (ERP) Replacement Project Planning.

**ACTION: The Committee received an update on the ERP Replacement Project, and recommended this item go to the full Board for direction.**

**Public comment provided by: Bill**

16. Receive and accept the bi-annual financial report for the Information Technology Department (ITD) for FY 2024-25.

**ACTION: The Committee received ITD's Bi-Annual Financial Report for FY 2024-25.**

**Public comment provided by: Bill**

17. Receive a report on the Mental Health Services Act (MHSA) fund balance.

**ACTION: The Committee received a report on the Mental Health Services Act (MHSA) fund balance.**

**Public comment provided by: Bill**

**Adjournment**

**The meeting adjourned at 2:30 p.m.**

**The next meeting is scheduled on February 26, 2025 at 1:00 p.m. in the Monterey Room and via Zoom.**