

**AMENDMENT NO. 6 TO AGREEMENT BY AND BETWEEN
COUNTY OF MONTEREY &
RAIMI + ASSOCIATES, INC.**

THIS AMENDMENT NO. 6 is made to AGREEMENT No. A-16238, to create a data gathering process as part of the development of an updated County of Monterey Health Department three-year Strategic Plan, by and between Raimi + Associates, Inc., hereinafter “CONTRACTOR”, and the County of Monterey, a political subdivision of the State of California, hereinafter referred to as “COUNTY”.

WHEREAS, the COUNTY and CONTRACTOR entered into AGREEMENT No. A-16238 to create a data gathering process as part of the development of an updated County of Monterey Health Department three-year Strategic Plan, with a term of April 25, 2023 through March 31, 2024 and for a total not to exceed of \$67,671; and

WHEREAS, the COUNTY and CONTRACTOR entered into AMENDMENT NO. 1 to extend the term by an additional 2 years, to March 31, 2026 and increase the total amount of the AGREEMENT by \$28,165 due to the extended term, for a total AGREEMENT amount not to exceed \$95,836; and

WHEREAS, the COUNTY and CONTRACTOR entered into AMENDMENT NO. 2 to add Exhibit B-2, Graphic Design Services, and increase the total amount of the AGREEMENT by \$17,448 due to the additional services, for a total AGREEMENT amount not to exceed \$113,284; and

WHEREAS, the COUNTY and CONTRACTOR entered into AMENDMENT NO. 3 to add Exhibit C-3, Strategic Planning Process for Hitchcock Road Animal Services, and increase the total amount of the AGREEMENT by \$55,131 due to the additional services, for a total AGREEMENT amount not to exceed \$168,415; and

WHEREAS, the COUNTY and CONTRACTOR entered into AMENDMENT NO. 4 to replace Exhibit C with Exhibit C-4, Strategic Planning Process for Hitchcock Road Animal Services, replace Exhibit B with Exhibit B-4, Graphic Design Services, and increase the total amount of the AGREEMENT by \$5,000 for additional services, for a new Total Agreement amount not to exceed \$173,415, with no change to the term of the Agreement; April 25, 2023 through March 31, 2026; and

WHEREAS, the COUNTY and CONTRACTOR entered into AMENDMENT NO. 5 to add EXHIBIT D, Focus Group Facilitator Services for Youth Violence Prevention Program, CalVIP Cohort #4, and increase the total amount of the AGREEMENT by \$30,000 for additional Focus Group Facilitator services, for a new Total Agreement amount not to exceed \$203,415, with no change to the term of the Agreement; April 25, 2023 through March 31, 2026; and

WHEREAS, the COUNTY and CONTRACTOR wish to amend AGREEMENT to add EXHIBIT E-6, Strategic Plan Development for Environmental Health Bureau, and increase the total amount of the AGREEMENT by \$67,671, for a new Total Agreement amount not to exceed \$271,086, and extend the term of the Agreement by an additional three months, for a new term of April 25, 2023 through June 30, 2026; and

NOW THEREFORE, the COUNTY and CONTRACTOR hereby agree to amend the AGREEMENT in the following manner:

1. **Section 2.0, “Payment Provisions”, shall be amended by removing**, “The total amount payable by COUNTY to CONTRACTOR under this AGREEMENT shall not exceed the sum of \$203,415”, **and replacing it with** “The total amount payable by COUNTY to CONTRACTOR under this AGREEMENT shall not exceed the sum of \$271,086”.
2. **Section 3.0, “TERM OF AGREEMENT”, Section 3.01, shall be amended by removing**, “The term of this AGREEMENT is from April 25, 2023 to March 31, 2026, unless sooner terminated pursuant to the terms of this AGREEMENT”, **and replacing it with** “The term of this AGREEMENT is from April 25, 2023 to June 30, 2026, unless sooner terminated pursuant to the terms of this AGREEMENT”.
3. **EXHIBIT E-6, “Environmental Health Bureau Strategic Plan Development”, is hereby added and incorporated** into the Agreement in its entirety. All references in Agreement to EXHIBIT E shall be construed to refer to EXHIBIT E-6.
4. Except as provided herein, all remaining terms, conditions and provisions of the AGREEMENT are unchanged and unaffected by this AMENDMENT No. 6 and shall continue in full force and effect as set forth in the AGREEMENT.
5. A copy of this AMENDMENT No. 6 shall be attached to the original AGREEMENT executed by the County on May 1, 2023.
6. This AMENDMENT No. 6 shall be effective upon execution.

***** *Signature Page to Follow* *****

IN WITNESS WHEREOF, the parties have executed this AMENDMENT No. 6 on the day and year written below.

COUNTY OF MONTEREY

Contracts/Purchasing Officer

Dated: _____

Approved as to Fiscal Provisions:

DocuSigned by:

Jennifer Forsyth

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Deputy Auditor/Controller

Dated:

12/23/2025 | 1:53 PM PST

Approved as to Liability Provisions:

Risk Management

Dated: _____

Approved as to Form:

DocuSigned by:

Stacy Saetta

C0ECE1B99F444A9...

Deputy County Counsel

Dated: 12/23/2025 | 1:43 PM PST

Director of Health Services

Dated: _____

CONTRACTOR – Raimi + Associates, Inc.

DocuSigned by:

By: *Matt Raimi*

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Signature of Chair, President, or
Vice-President

Matt Raimi

President and CEO

Printed Name and Title

Dated: 12/23/2025 | 8:14 AM PST

DocuSigned by:

By: *Kym Dorman*

55D0BDFC9D7C46D...

(Signature of Secretary, Asst. Secretary, CFO,
Treasurer or Asst. Treasurer)*

Kym Dorman

COO

Printed Name and Title

Dated: 12/23/2025 | 10:31 AM PST

*INSTRUCTIONS: If CONTRACTOR is a corporation, including limited liability and non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two specified officers. If CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement.

EXHIBIT E-6

**To Agreement by and between
County of Monterey Health Department, hereinafter referred to as “COUNTY”
AND**

Raimi + Associates, Inc., hereinafter referred to as “CONTRACTOR”

**Scope of Services / Payment Provisions
Environmental Health Bureau Strategic Plan Development**

A. SCOPE OF SERVICES

A.1 CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

1. CONTRACTOR shall facilitate and support the Environmental Health Bureau in developing a Five-Year Strategic Plan to strengthen data-driven management and accountability as detailed in the Task Table in **Section B.1**.

B. PAYMENT PROVISIONS**B.1 COMPENSATION/ PAYMENT**

COUNTY shall pay an amount not to exceed \$67,671 for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work. CONTRACTOR'S compensation for services rendered shall be based on the following rates or in accordance with the following terms:

Table 1: Raimi + Associates facilitating & supporting the Environmental Health Bureau in developing and a Bureau-wide Five-Year Strategic Plan.

Task	Description	Deliverable	Timeline	Cost
Task 1: Project Kickoff, Ongoing Project Management	Planning meeting, kickoff meeting, background review, pre-planning meeting, ongoing coordination	Agenda and action notes for kickoff and up to 5 additional coordination meetings, invoices	January 2025 to June 2026	\$7,380
Task 2: Plan and Facilitate Strategic Planning Team (SPT) Meetings	4 virtual meetings with SPT (EHB leadership, MAs, select supervisors representing all workgroups)	Agenda, meeting materials, and action notes for 4 meetings	January 2026 To April 2026	\$22,200

Task 3: Conduct Rapid Environmental Scan and Gather Input from External Stakeholders	Conduct document review, plan and conduct up to 4 virtual key leader interviews	Interview protocol, summary of key takeaways overall and for SWOT	February 2026 To April 2026	\$11,200
4. Gather Input from Internal Stakeholders (EHB Employees)	Plan and facilitate 1 virtual meeting with members of all 7 workgroups	Agenda and meeting materials (draft goals, strategies, and implementation roles)	February 2026 To April 2026	\$10,560
5. Draft and Finalize EHB Strategic Plan	Strategic plan with goals, strategies, and implementation roles (with SWOT summary included as an appendix)	Draft & Final Strategic Plan (10-15-page plan with appendices)	May 22026 To June 2026	\$14,360
Subtotal: Labor				\$65,700
General Office Expenses (3% of R+A labor)				\$1,971
Total				\$67,671

There shall be no travel reimbursement allowed during this Agreement.

CONTRACTOR warrants that the cost charged for services under the terms of this contract are not in excess of those charged any other client for the same services performed by the same individuals.

B.2 CONTRACTORS BILLING PROCEDURES

NOTE: Payment may be based upon satisfactory acceptance of each deliverable, payment after completion of each major part of the AGREEMENT, payment at conclusion of the Agreement, etc.

Invoices shall be emailed directly to: financeeh@countyofmonterey.gov

Cc: eisenbergjh@countyofmonterey.gov

Invoices may be mailed to:

Monterey County Health Department
Attn: Accounts Payable/Environmental
Karla Tinajero
1270 Natividad Road
Salinas, CA 93906

COUNTY may, in its sole discretion, terminate the contract or withhold payments claimed by CONTRACTOR for services rendered if CONTRACTOR fails to satisfactorily comply with any term or condition of this Agreement.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by County.

COUNTY shall not pay any claims for payment for services submitted more than twelve (12) months after the calendar month in which the services were completed.

DISALLOWED COSTS: CONTRACTOR is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors