



County of Monterey

Item No.12

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: A 25-322

August 12, 2025

Introduced: 7/23/2025

Current Status: Health Department -
Consent

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the Director of Health Services or designee to execute Renewal and Amendment No. 2 to Agreement No. A-17082 with Spay Neuter Imperative Project (SNIP) for the provision of all-inclusive spay/neuter clinics for domestic and feral cats of residents within Monterey County communities, and providing requested veterinary services to shelter animals, adding \$200,000 for a new total Agreement amount of \$552,500 and retroactively extending the term one year for a new term of September 1, 2024 through June 30, 2026; and
- b. Approve and authorize the Director of Health Services or designee to execute one (1) future amendment to this Agreement where the amendment does not exceed 10% (\$31,500) of the original Agreement amount, does not significantly change the scope of work, and the total Agreement amount does not exceed \$584,000.

RECOMMENDATION:

It is recommended that the County of Monterey Board of Supervisors:

- a. Approve and authorize the Director of Health Services or designee to execute Renewal and Amendment No. 2 to Agreement No. A-17082 with Spay Neuter Imperative Project (SNIP) for the provision of all-inclusive spay/neuter clinics for domestic and feral cats of residents within Monterey County communities, and providing requested veterinary services to shelter animals, adding \$200,000 for a new total Agreement amount of \$552,500 and retroactively extending the term one year for a new term of September 1, 2024 through June 30, 2026; and
- b. Approve and authorize the Director of Health Services or designee to execute one (1) future amendment to this Agreement where the amendment does not exceed 10% (\$31,500) of the original Agreement amount, does not significantly change the scope of work, and the total Agreement amount does not exceed \$584,000.

SUMMARY/DISCUSSION:

The County of Monterey Health Department's Animal Services Program (County) is responsible for providing animal control services in the unincorporated areas of Monterey County and City of Salinas (City) via the newly created Joint Powers Agreement (JPA). The County, through the JPA, also operates an Animal Services Center located at 160 Hitchcock Road, Salinas, California that offers an array of services, including but not limited to animal sheltering, field services, volunteers and outreach, and licensing services.

The County, City, and JPA continue to support the community by offering for low cost spay/neuter opportunities for both feral cats and owned dogs and cats. Due to the high demand for these services, local veterinary clinics are currently unable to offer them. This is also magnified by a shortage in veterinary staff both in the county and statewide. As a result, Animal Services may collaborate with SNIP, a local mobile organization specialized in providing

spay/neuter services, through a contractual partnership as funding is available. SNIP is one of several specialized organizations at this time that can provide this type of service needed to assist the community and is also available as needed to assist HRAS with veterinary care during difficult staffing shortages.

Through this Renewal and Amendment No. 2, SNIP will provide spay/neuter services and additional veterinary services for shelter animals as requested and approved by HRAS for the duration of the Agreement.

This Renewal and Amendment No. 2 is being presented to the Board later than anticipated due to extended discussions regarding contractor rate adjustments and the potential need for a Request For Proposal (RFP) process. Although an RFP was initially initiated, Contracts and Purchasing later determined it was unnecessary. The time spent on these considerations brought past the Agreement's expiration date, resulting in the need for this Renewal and Amendment No. 2.

This work supports the County of Monterey Health Department 2025-2028 Strategic Plan Goal(s): 1. Build Community Power and Partners' Capacity to Increase Equity and Improve Health. It also supports the following of the ten essential public health services, specifically: 6. Enforce laws and regulations that protect health and ensure safety.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel and the Auditor-Controller have reviewed and approved this Agreement as to legal form and fiscal provisions, respectively.

FINANCING:

There will be no fiscal impact resulting from the approval of this action. Appropriations for this Agreement are included in the Health Department's (4000-HEA018-8601) Fiscal Year (FY) 2025-26 Adopted Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

☐ Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

☐ Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

☒ Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services, promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

☐ Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life

for County residents and supports economic development results.

☐ Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Juanita Sanders, Management Analyst II, 755-5494

Reviewed by: Cindy Burnham, Animal Services Administrator, 769-8796

Approved by: Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachments:

Board Report

Amendment No. 2

Board Order (Amendment No. 1)

Amendment No. 1

Board Order (Original Agreement)

Agreement