

UNADOPTED MINUTES

Special Monterey County Workforce Development Board Executive Committee Meeting
America's Job Center of California, 344 Salinas Street, Suites 205 & 206, Salinas, CA 93901
Thursday, August 28, 2025

Members Present: Erik Cushman (Chair), Paula Calvetti

Members Absent: Cesar Lara

Staff Present: Elizabeth Kaylor, Pearl Sanchez, Daisy Fernandez

Call to Order/Introductions: Erik Cushman called the meeting to order at approximately 9:05 a.m. A quorum was established.

Changes to Agenda: None

Public Comment: None

Director's Report: Executive Director Christopher Donnelly provided an update via Zoom on the upcoming Meeting of the Minds in Monterey event.

Consent Calendar:

1. **ACTION:** Consider approval of minutes from the Monterey County Workforce Development Board (MCWDB) Executive Committee meeting on June 12, 2025.
A motion was made by Paula Calvetti to approve the minutes from the June 12, 2025, meeting with a correction for Business Calendar Item 4 to show that Erik Cushman had seconded the motion made by Paula Calvetti to approve the reappointment of Cesar Lara to the MCWDB. Erik Cushman then seconded the motion to approve the June 12, 2025, minutes as amended. ALL AYES. Motion passed.

Discussion or Review of Business Calendar Action Items:

1. **ACTION:** Consider and approve the appointment of Larry Hartman, representing Business, for a term to expire on December 7, 2027, and that the MCWDB forward the reappointment to the Board of Supervisors for final approval.
A motion was made by Paula Calvetti to approve the appointment of Larry Hartman to the Workforce Development Board, seconded by Erik Cushman. ALL AYES. Motion passed.
2. **ACTION:** Consider and approve #2025-08, Local Eligible Training Provider List (ETPL) policy.
A motion was made by Paula Calvetti to approve the new ETPL policy, seconded by Erik Cushman. ALL AYES. Motion passed.
3. Finance Manager Daisy Fernandez presented an update on MCWDB's FY 2025-26 budget.
4. The Finance Manager presented an update on MCWDB's 2024-25 budget closeout.
5. The Executive Director provided an update on the Pajaro Small Business Assistance program.
6. Operations Manager Pearl Sanchez and committee members discussed the MCWDB's upcoming Community Builder Awards ceremony scheduled for December 3, 2025.
7. The Operations Manager provided an update on 4th Quarter Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth programs' performance.
8. The Executive Director discussed the Eligible Training Provider List (ETPL) /On-the-Job Training (OJT) Report Card with the committee.

9. Service provider representatives Lucy Iracheta and Lourdes Luviano of Equus, and Michael Artalejo of Turning Point, provided updates on the WDB's Adult, Dislocated Worker, and Youth programs.
10. Executive Committee members provided updates on their workforce and business activities.

Adjournment: Meeting Adjourned at approximately 10:10 am.