

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Draft

Wednesday, October 29, 2025

2:30 PM

Budget Committee

Attendees: Supervisor Wendy Root Askew, Chair; Supervisor Chris Lopez, Vice Chair; Sonia M. De La Rosa, County Administrative Officer; Michael Beaton, Assistant County Administrative Officer; Susan Blitch, County Counsel; Rocio Quezada, Committee Secretary; Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 2:32 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of September 24, 2025.

The Budget Committee Action Minutes of September 24, 2025, were approved by consensus.

Consent Agenda

Consent Items No. 2 thru 7

ACTION: Consent Items No. 2 thru 7 were approved by consensus.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3. Receive the October 2025 California Department of Finance Bulletin.
4. Adopt the Budget Committee Meeting Schedule for Calendar Year 2026.
5.
 - a. Consider supporting the amendment of the FY 2025-26 Emergency Communications Department Adopted Budget (Fund 028, Dept. 1520, Unit 8507) to approve the reallocation and reclassification of one (1) Administrative Services Assistant to one (1) Management Analyst I as indicated in Attachment A; and
 - b. Consider supporting the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2025-26 Emergency Communications Department Adopted Budget and the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.
6. Support adopting a resolution to authorize the Department of Emergency Management (DEM) to submit an application for the purpose of obtaining financial assistance from the California Governor's Office of Emergency Services for 2026 Homeland Security Grant Program (HSGP).
7. Support Adopting a resolution to authorize the Department of Emergency Management (DEM) to submit an application for the purpose of obtaining financial assistance from the California Governor's Office of Emergency Services for 2025 and 2026 Emergency Management Performance Grant

Program (EMPG).

Regular Agenda

8. Receive a presentation on the continuation of the Budget Committee's Roles and Responsibilities.

ACTION: The Committee received a presentation on the roles and responsibilities of the Budget Committee.

9. a. Support authorizing and directing the Auditor-Controller to make the following amendments to the Fiscal Year (FY) 2025-26 Adopted Budget and related transfers:
1. Increase appropriations by \$806,293 in Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047, financed by Unrestricted Net Position (478-BIR 3202);
 2. Increase appropriation by \$806,293 in General Fund 001, Facility Services Appropriation Unit PFP054, financed by an operating transfer in of \$806,293 from Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047; and
 3. Transfer \$806,293 from the Building Improvement and Replacement Fund 478-BIR, Appropriation Unit CAO047 to General Fund 001, Facility Services Appropriation Unit PFP054.

ACTION: The Committee supported Item No. 9 by consensus.

Semi-Annual Reports

10. Receive the Lake Nacimiento Resort and Operations Enterprise Fund Year-End Financial Report for Fiscal Year (FY) 2024-25.

ACTION: The Committee received the Lake Nacimiento Resort and Operations Enterprise Fund Year-End Financial Report for Fiscal Year (FY) 2024-25.

11. Receive a report on Key Capital Improvement Projects managed by the Public Works, Facilities and Parks Department (PWFP) for the period of January 1, 2025 through June 30, 2025 (Fiscal Year 2024-25, Quarters 3 and 4).

ACTION: The Committee received a report on Key Capital Improvement Projects managed by the Public Works, Facilities and Parks Department (PWFP) for the period of January 1, 2025 through June 30, 2025 (Fiscal Year 2024-25, Quarters 3 and 4).

Annual Reports

12. a. Receive and accept the Cannabis Program fiscal year 2024-2025 annual budget review.

ACTION: The Committee received the Cannabis Program Fiscal Year 2024-2025 annual budget review.

Adjournment

The meeting adjourned at 3:46 p.m.

A special meeting is scheduled on November 14, 2025 at 3:00 p.m.