

## Attachment 3

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# COUNTY OF MONTEREY

## HOUSING AND COMMUNITY DEVELOPMENT

### CRAIG W. SPENCER, DIRECTOR

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Planning – Building - Housing  
1441 Schilling Place, South 2<sup>nd</sup> Floor  
Salinas, California 93901-4527  
(831) 755-5025  
[www.CountyofMonterey.gov](http://www.CountyofMonterey.gov)

[DATE]

TO: Ancestral Native Tribes of lands within Monterey County  
Registered Professional Archaeologists familiar with Central Coast Archaeology  
FROM: Melanie Beretti, AICP, Chief of Planning  
SUBJECT: Solicitation of Interest in Serving on the County of Monterey Native American and  
Archaeological Resources Technical Advisory Panel

Greetings,

Individuals in your organization may be uniquely qualified to serve on the Native American and Archaeological Resources Technical Advisory Panel ("Panel") with the County of Monterey Housing and Community Development Department ("HCD").

One of the following qualifications is a minimum requirement to be appointed to the Panel by the County Planning Commission:

- A representative appointed by a California Native American Tribe,
- Any individual on the California Native American Heritage Commission ("NAHC") Most Likely Descendant ("MLD") list, or
- A Registered Professional Archaeologist familiar with Central Coast archaeology.

The County encourages those who meet at least one of the three minimum requirements to fill out and submit the attached Statement of Interest form. By submitting the form and upon appointment to the Panel by the Planning Commission, you are committing to attendance at regularly scheduled Panel meetings which are held quarterly, and at special meetings, as determined by the Panel and as may be required from time to time.

As a Panel member, you will be serving the public by providing input on policy for the protection and treatment of archaeological and tribal cultural resources in the County. Chapter 2.95 of the Monterey County Code (MCC) establishes the Panel, and the Panel bylaws contain details on procedures, roles, and duties. Both are attached to this letter for reference. Submit the Statement of Interest to:

County of Monterey  
Housing and Community Development Planning Division  
Attn: Jaime Scott Guthrie, AICP, Senior Planner  
1441 Schilling Place South, 2<sup>nd</sup> floor  
Salinas, CA 93901

Or email to: Melissa McDougall [McdougallM@CountyofMonterey.gov](mailto:McdougallM@CountyofMonterey.gov) with copy to Jaime Scott Guthrie [GuthrieJS@CountyofMonterey.gov](mailto:GuthrieJS@CountyofMonterey.gov). The Planning Commission will review qualifications and are responsible for appointing interested members to serve on the Panel. For questions, contact Jaime Scott Guthrie by email or phone at (831) 796-6414.

We look forward to hearing from you,

Melanie Beretti, AICP, Chief of Planning  
Secretary to the Native American and Archaeological Resources Technical Advisory Panel

Enclosures:

- Statement of Interest form
- Bylaws of the Native American and Archaeological Resources Technical Panel
- Section 2.95 in Title 2 of the Monterey County Code of Ordinances