



September 28, 2022  
Tony Pastore  
Member Agency Services Manager

Ashley Paulsworth  
County of Monterey  
168 W Alisal St., Salinas CA 93940

Re: CCCE Member Agency Light-Duty Electric Vehicle Program P015

Dear Ashley,

Congratulations! Central Coast Community Energy (CCCE) has approved your application of September 15, 2022 for the Member Agency Light-Duty Electric Vehicle Program (Program). This Letter of Intent (LOI) is confirmation that, per your reservation request, the County of Monterey is assured up to \$110,000 to reimburse the purchase of: 1. two (2) all-electric light-duty electric vehicles (vehicles) for a total of \$10,000 incentive and 2. five (5) EVSE projects with 12 EV chargers and their associated time and materials work for a total incentive of \$100,000. Please read the following instructions regarding next steps to receive your CCCE Energy Program Incentive.

Terms and conditions are as follows:

1. If a purchase order(s) for the vehicles has not been submitted yet, the Applicant is responsible to 1) submit a purchase order to the electric vehicle manufacturer/dealer identified in the application, and 2) share a copy of that purchase order with CCCE via email to [programs@3ce.org](mailto:programs@3ce.org) within 30 days of receiving this LOI. The Applicant may also request a timeline extension.
2. When the manufacturer/dealer notifies the Applicant that the vehicles are ready for delivery, the Applicant will share a copy of that notice with CCCE via email to [programs@3ce.org](mailto:programs@3ce.org).
3. If, according to the manufacturer, the vehicles will not be delivered within twelve (12) months from the date of the submitted purchase order, Applicant will notify CCCE Staff via email to [programs@3ce.org](mailto:programs@3ce.org). Extensions may be provided at the sole discretion of CCCE.

4. After delivery of the vehicles or EVSE, and in order to receive the incentive(s), the Applicant shall provide CCCE Staff with proof of purchase and documentation that the vehicles/EVSE were received. Required documents may include:

a. Photo or Copy of *PAID* Purchase or Lease Agreement/Invoice for each vehicle.

b. Photo or Copy of *PAID* Invoice for related EVSE (EV Chargers and EVSE Readiness Time and Materials).

b. Photo or Copy of Vehicle Registration for each vehicle. Temporary Registration forms will be accepted.

c. Photograph of each vehicle and/or EVSE on the Member Agency's property.

5. At the discretion of the Applicant, CCCE will issue payment via electronic transfer (ACH) or check within 45 days of receiving all documentation that the vehicle/equipment has been received or has been made ready for immediate delivery.

6. Please note: Electric Vehicles and EVSE must be domiciled in premises that are enrolled in CCCE electric generation service. Electric Vehicle Charging Equipment (EVCE) should be installed and actively enrolled in CCCE electricity service prior to receipt of CCCE's incentive award.

7. Incentive amounts may vary from *reservations* depending on actual paid invoices for actual work and equipment purchased.

8. CCCE reserves the right to request additional relevant information from the Applicant at any time.

9. By accepting CCCE's Program incentive, the Applicant named above releases and discharges CCCE, its members, Directors, officers, employees, agents, or representatives from all claims, demands, and liabilities, including bodily injury claims arising out of or in connection with the Program.

Please contact CCCE Energy Programs Staff at [programs@3ce.org](mailto:programs@3ce.org).

Sincerely,



**Tony Pastore, Member Agency Services Manager**  
Central Coast Community Energy

**Central Coast Community Energy**

**3Cenergy.org**    

**888.909.6227**

**info@3Ce.org**