

## MEMORANDUM

---

**TO:** Workforce Development Board Executive Committee

**FROM:** Daisy Fernandez

**SUBJECT:** Approval of Dislocated Worker to Adult Program  
Funding Transfer

**DATE:** May 15, 2025

---

**RECOMMENDATION:**

It is recommended that the Monterey County Workforce Development Board (MCWDB) Executive Committee approve staff to submit a request to the State Employment Development Department (EDD) to transfer \$963,000 of Dislocated Worker program funding to the Adult program.

**BACKGROUND:**

To maximize customer service and provide local workforce development boards with greater flexibility to respond to changes in the local labor markets, the Workforce Innovation and Opportunity Act (WIOA) allows the transfer of up to and including 100% of funds between Adult and Dislocated Worker programs. EDD has the authority to approve transfer requests on behalf of the Governor.

**DISCUSSION:**

Due to the low utilization of Dislocated Worker funds in Fiscal Year (FY) 2024–25 and the growing demand for training and employment services through the Adult program, MCWDB is requesting a reallocation of resources to better align with program needs. As of May 1, 2025, the Adult program has expended \$1,045,674 and has committed an additional \$251,591 in Individual Training Accounts (ITAs) and On-the-Job Training (OJT) contracts, surpassing the projected WIOA Adult training expenditures for FY 2024–25. To sustain this elevated level of activity, a transfer of \$963,000 from the Dislocated Worker program to the Adult program is proposed.

It is anticipated that a proposed funding utilization plan will be provided to the committee in advance of the meeting. Copies of the proposed plan will also be provided at the meeting.

**NEXT STEPS:**

The Executive Committee is authorized to approve the transfer of funds between Dislocated Worker and Adult program, on behalf of the MCWDB. It is anticipated that this approval will be ratified at the Board Meeting on June 18, 2025.