



County of Monterey

Item No.25

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 25-130

March 11, 2025

Introduced: 2/13/2025

Current Status: Criminal Justice - Consent

Version: 1

Matter Type: General Agenda Item

Authorize the Contracts / Purchasing Officer or their designee to execute an Agreement for business equipment with Smile Business Products, not to exceed \$99,500, retroactively, effective December 1, 2024 through December 31, 2027, for the Office of the District Attorney.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Authorize the Contracts / Purchasing Officer or their designee to execute an Agreement for business equipment with Smile Business Products, not to exceed \$99,500, retroactively, effective December 1, 2024 through December 31, 2027, for the Office of the District Attorney.

SUMMARY/DISCUSSION:

The Office of the District Attorney (DA) desires to enter into a 3-year leasing agreement with Smile Business Products, for new multi-function copier machines. Processing of internal approvals delayed the execution of the agreement until after the delivery of the machines, causing the agreement to be approved retroactively.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office and County Counsel have reviewed this report and support its authorization.

FINANCING:

Funding for this payment is currently budgeted and will not require any additional general funds.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Improving administration of the department through cost efficient business machines.

Mark a check to the related Board of Supervisors Strategic Initiatives

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Approved by: Jeannine M. Pacioni, District Attorney, Ext. 5470

Attachments:

A. Agreement with Smile Business Products , 2240-Smile-16 Jan 2025