

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

Resolution No.:

Adopt a Resolution to:

- a. Approve amending the Department of Social Services FY 2023-24 Budget Unit 001-5010-SOC005-8262 to reallocate one (1) Social Services Aide I to one (1) Staff Trainer II, and one (1) Office Maintenance Worker to one (1) Building Maintenance Worker; and
- b. Authorize the County Administrative Office to incorporate the changes to the FY 2023-24 Adopted Budget Unit 001-5010-SOC005-8262 to reflect the change in position counts.

WHEREAS, the Department of Social Services has determined the need to reallocate one (1) Social Services Aide I to one (1) Staff Trainer II. The proposed reallocated position, located in Social Services' Community Benefits Branch, will assist with providing training to a branch consisting of 499 staff members. The Staff Trainer will train staff on Federal, State, County, and Department regulations and policies for CalWORKs, CalFresh, Medi-Cal, Foster Care, and General Assistance, as well as train staff on the use of State and local software to determine community benefits eligibility;

WHEREAS, the Department of Social Services has determined the need to reallocate one (1) Office Maintenance Worker to one (1) Building Maintenance Worker located in Social Services' Administrative Services Branch to be reallocated to provide maintenance and repairs of the County Homeless Center building; and

WHEREAS, the Human Resources Department has reviewed and approved the Request to Classifies to reallocate these position;

NOW, THEREFORE, BE IT RESOLVED THAT, the Monterey County Board of Supervisors does hereby:

1. Amend the Department of Social Services Budget Unit 001-5010-SOC005-8262 to reallocate one (1) Social Services Aide I to one (1) Staff Trainer II, and one (1) Office Maintenance Worker to one (1) Building Maintenance Worker as indicated below:

<b>From / To</b>	<b>Position Title</b>	<b>Class Code / Position Number</b>	<b>Current FTEs</b>	<b>Position Increase / Decrease</b>	<b>Revised Total FTE</b>
From	Social Services Aide I	60D10-0001	2	(1.0)	1.0
To	Staff Trainer II	14H70-0013	12	1.0	13.0
From	Office Maintenance Worker	70N01-0002	3	(1.0)	2.0
To	Building Maintenance Worker	72A23-0001	0	1.0	1.0
<b>TOTAL</b>				<b>0.0</b>	

2. The County Administrative Office is authorized to incorporate the changes in the FY 2023-24 Adopted Budget Unit 001-5010-SOC005-8262 to reflect the change in position counts.

PASSED AND ADOPTED upon motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ and carried on this 27<sup>th</sup> day of February, 2024 by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book\_\_\_ for the meeting on \_\_\_\_\_.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

By \_\_\_\_\_  
, Deputy