

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.:

Adopt a resolution recognizing **Cheryl Kouretas** for her distinguished service as the Monterey County Support Person of the Year.

WHEREAS, Cheryl Kouretas has been with the City of Monterey for seven years and serves as an Senior Administrative Analyst; and

WHEREAS, Cheryl Kouretas plays a pivotal role in managing finances. She works closely with all chief officers and project managers, guiding them through the budget process. Additionally, she liaises with the Finance Department to develop contracts for any services provided to the department; and

WHEREAS, Cheryl Kouretas directly supervises support staff members and provides invaluable assistance to a command staff of six Chief Officers. Her dedication and professionalism are unmatched and set the standard for the Administrative Division within the Monterey Fire Department; and

WHEREAS, The City of Monterey contracts fire protection services with the City of Pacific Grove, Carmel-by-the-Sea, Sand City, La Mesa/NPS, and the Airport District. Cheryl is responsible for maintaining and overseeing all these contracts. She ensures effective communication across all jurisdictions and stays well-versed in the budgetary processes for each of them. Each year, payment adjustments are required for each contract, and **Cheryl Kouretas** calculates these adjustments while coordinating with all parties to ensure timely processing; and

WHEREAS, With **Cheryl Kouretas** extensive background in Human Resources, she provides invaluable guidance on personnel matters. She played a critical role in our most recent firefighter hiring process, processing and screening over 500 applicants; and

WHEREAS, Cheryl Kouretas was key in assigning rankings for the interview process, scheduling interviews, coordinating interview panels, and supporting applicants through the Chief's interview, background checks, physical exams, and psychological evaluations; and

WHEREAS, Cheryl Kouretas is consistently working to enhance her professional skills and development by actively participating in administrative training opportunities within the public sector and fire service. She is committed and is a dedicated member of the Monterey Fire Department, fully invested in our mission, core values and operations.

NOW, THEREFORE BE IT RESOLVED, that the County of Monterey Board of Supervisors, on behalf of the County and all residents thereof, honors **Cheryl Kouretas** for her Distinguished Service as the Monterey County Support Person of the Year and commends her for her dedicated service to the City of Monterey Fire Department and the people of Monterey County.

PASSED AND ADOPTED on this ___ day of ___ 2025, upon motion of Supervisor _____, seconded by Supervisor _____ by the following vote, to-wit:

AYES:
NOES:
ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book ___ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
Deputy