

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Draft

Wednesday, September 24, 2025

1:00 PM

Budget Committee

Attendees: Supervisor Wendy Root Askew, Chair; Supervisor Chris Lopez, Vice Chair; Sonia M. De La Rosa, County Administrative Officer; Michael Beaton, Assistant County Administrative Officer; Susan Blitch, County Counsel; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; and Mary Zeeb, Treasurer-Tax Collector;
Excused: Marina Camacho, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 1:08 p.m.

Additions and Corrections

Items No. 10 and 12 were pulled from the agenda.

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of August 28, 2025.

The Budget Committee Action Minutes of August 28, 2025, were approved by consensus.

Consent Agenda

Consent Items No. 2 thru 8

ACTION: Consent Items No. 2 thru 8 were approved by consensus.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3.
 - a. Support the Department of Emergency Management's acceptance of \$20,000 from the City and County of San Francisco FY 2023 UASI Grant Funds; and
 - b. Support approving an increase in appropriations and revenues of \$20,000 in the Department of Emergency Management's FY2025-26 Adopted Budget (001-1040-8588-DEM001), financed by the City and County of San Francisco FY 2023 UASI Grant Funds.
4. Receive the Monterey County Water Resources Agency FY 2024-25 Financial Status Report through June 30, 2025.
5. Receive the Monterey County Workforce Development Board FY 2024-25 Final Financial Status Report for the Workforce Innovation and Opportunity Act (WIOA) funded programs through June 30, 2025.
6. Support adding the Fern Canyon Road Emergency Repair Project and the Arroyo Seco Road Mile Post (MP) 0.75 Emergency Repair Project to the Public Works, Facilities and Parks (PWFP) Fiscal Year (FY) 2025/26 Annual Work Program for Road Fund.
7.
 - a. Consider supporting the amendment of the FY 2025-26 Health Department Adopted Budget (Fund 001, Dept. 4000, Unit 8124, Appr. Unit HEA003) to approve the reallocation and reclassification of one (1) Health Program Coordinator to one (1) Public Health Program Manager I

as indicated in Attachment A; and

b. Consider supporting the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2025-26 Adopted Budget and the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

8. Receive a report on Key Capital Improvement Projects managed by the Public Works, Facilities and Parks Department (PWFP) for the period of July 1, 2024 through December 31, 2024 (Fiscal Year 2024-25, Quarters 1 and 2).

Regular Agenda

9. Receive a presentation on the Budget Committee's Roles and Responsibilities.

ACTION: A presentation on the roles and responsibilities of the Budget Committee was provided to the Committee. CAO Budget Staff will return next month to present recommended Budget Committee modifications and Fiscal Policy changes.

10.
 - a. Support authorizing the Auditor-Controller to increase appropriations and revenues in the Sheriff's FY2025-2026 Adopted Budget;
 - b. Support authorizing the Auditor-Controller to amend the Sheriff-Coroner's FY2025-2026 Adopted Budget; and
 - c. Support the Monterey County Sheriff's Office recommendation to the Board of Supervisors, to execute Amendment #5 to TracNet, Incorporated Agreement A-13561 for the replacement of the IBM Servers reaching end of service on 1/31/2026, in the amount of 313,597 for a new not to exceed total of not to exceed total of \$2,684,436.

No Action: Item pulled from the agenda

11.
 - a. Support approving an increase in appropriations and estimated revenues of \$231,398 in Sheriff's FY 2025-26 Adopted Budget (001-2300-SHE001-8229), financed by a Memorandum of Understanding (MOU) with seven (7) Law enforcement Agencies for the funding of two (2) new unbudgeted Records Specialist II positions, in the amount of \$231,398; and
 - b. Support authorizing and directing the Auditor-Controller to amend the Sheriff's FY 2025-26 Adopted Budget (001-2300-SHE001-8229) by increasing appropriations and estimated revenues of \$231,398 in the Sheriff's FY 2025-26 Adopted Budget (001-2300-SHE001-8229), financed by a Memorandum of Understanding (MOU) with seven (7) Law enforcement Agencies for the funding of two (2) Records Specialist II positions, in the amount of \$231,398.

**ACTION: The Committee recommended this item go to the full Board for consideration. No support was provided by the Committee.
Public comment provided by: Moira LaMountain**

12.
 - a. Support authorizing the Auditor-Controller to increase appropriations and revenues in the Sheriff's FY2025-2026 Adopted Budget; and
 - b. Support authorizing the Auditor-Controller to amend the Sheriff-Coroner's FY2025-2026 Adopted Budget; and

c. Support the Monterey County Sheriff's Office recommendation to the Board of Supervisors, to execute an agreement with Cornerstone Detention Products, Inc., to meet the programming code standardization, supported hardware, and security requirements for the control system at both the New and Old Jail which manages intercoms, doors, cameras, and system control communications. This upgrade aligns with the FBI CJIS Security Policy 5.9.4, ensuring compliance with supported operating systems. The total cost for the upgrade is \$384,675.

No Action: Item pulled from the agenda

- 13.** a. Support the Sheriff's acceptance of \$350,000 from the City and County of San Francisco FY 2024 UASI Grant Funds; and
b. Support approving an increase in appropriations and estimated revenues of \$350,000 in the Sheriff's FY 2025-26 Adopted Budget (001-2300-SHE001-8242), financed by the City and County of San Francisco FY 2024 UASI Grant Funds.

ACTION: The Committee supported Item No. 13 by consensus.

- 14.** a. Support the Sheriff's acceptance of \$75,000 from the State of California Department of Alcohol Beverage Control, Alcohol Policing Partnership (APP) Program; and
b. Support approval of the increase in appropriations of the Sheriff's FY 2025-2026 Adopted Budget 001-2300-8242-SHE001-ABCAPP by \$75,000 financed by \$75,000 from the California Department of Alcohol Beverage Control, Alcohol Policing Partnership (APP) Program; and
c. Support authorizing and directing Auditor Controller to amend the Sheriff's Fiscal Year 2025-2026 Adopted Budget 001-2300-8242-SHE001-ABCAPP by \$75,000 funded by the State of California Department of Alcohol Beverage Control, Alcohol Policing Partnership (APP) Program.

ACTION: The Committee supported Item No. 14 by consensus.

- 15.** a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to adjust the base wage salary range of the Registrar of Voters classification as indicated in attachment A; and
b. Consider supporting the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported Item No. 15 by consensus.

Adjournment

The meeting adjourned at 2:21 p.m.

The next meeting is scheduled on October 29, 2025 at 2:30 p.m. in the Monterey Room and via Zoom.