



County of Monterey

Item No.19

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: A 24-408

August 27, 2024

Introduced: 8/9/2024

Current Status: Health Department -
Consent

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the Director of Health Services or designee to execute Amendment No. 1 to Agreement No. A-16026 with Engineered Products, a Papé Company DBA Overhead Door Company of Salinas, for the provision of repair and maintenance on garage doors at the Animal Service Facility (160 Hitchcock Road, Salinas, CA, 93908) and security rolling gates at the Health Department Administration Building (1270 Natividad Rd., Salinas, CA. 93906), adding \$20,000 for a total Agreement amount not to exceed \$40,000, and extending the agreement term an additional two (2) years for a revised term of September 15, 2022 through September 14, 2026;
- b. Approve the Director of Health Services or designee to approve up to two (2) future Amendments that do not exceed 10% (\$2,000) of the original Agreement amount, and does not significantly alter the scope of services, for a maximum Agreement amount of \$42,000; and
- c. Approve and authorize the Contracts and Purchasing Officer or designee to execute future Amendments, provided they do not exceed an aggregate amount of \$200,000 and fall within the signing authority of the Contracts and Purchasing Officer.

RECOMMENDATION:

It is recommended that the County of Monterey Board of Supervisors:

- a. Approve and authorize the Director of Health Services or designee to execute Amendment No. 1 to Agreement No. A-16026 with Engineered Products, a Papé Company DBA Overhead Door Company of Salinas, for the provision of repair and maintenance on garage doors at the Animal Service Facility (160 Hitchcock Road, Salinas, CA, 93908) and security rolling gates at the Health Department Administration Building (1270 Natividad Rd., Salinas, CA. 93906), adding \$20,000 for a total Agreement amount not to exceed \$40,000, and extending the agreement term an additional two (2) years for a revised term of September 15, 2022 through September 14, 2026;
- b. Approve the Director of Health Services or designee to approve up to two (2) future Amendments that do not exceed 10% (\$2,000) of the original Agreement amount, and does not significantly alter the scope of services, for a maximum Agreement amount of \$42,000; and
- c. Approve and authorize the Contracts and Purchasing Officer or designee to execute future Amendments, provided they do not exceed an aggregate amount of \$200,000 and fall within the signing authority of the Contracts and Purchasing Officer.

SUMMARY/DISCUSSION:

Animal Services has two large rolling doors that are used daily to allow for vehicles and staffing utilizing the sally port area. Occasionally, these doors require service in order to maintain them in suitable operating condition. Additionally, the Health Department

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Administration Building has rolling gates that are used daily for security purposes at the close of each business day, which also require repair and maintenance. This vendor is the only one providing this service.

While this work is not directly in support of a Health Department strategic goal, it is in support of one or more of the ten essential public health services, specifically: 2. Diagnose and investigate health problems and health hazards in the community, and 6. Enforce laws and regulations that protect health and ensure safety.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel and the Auditor-Controller have reviewed and approved as to legal form, non-standard provisions, and fiscal provisions, respectively.

FINANCING:

There are sufficient appropriations in the Health Department Fiscal Year (FY) 2024-25 Adopted Budget for Animal Services (183-HEA018-8601) and Administration (001-HEA014-8438) to cover services and products, and provisions for it will be made in the Department's Requested Budgets for the years out.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure:

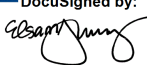
- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Cindy Burnham, Animal Services Administrator, 796-8796

Approved by:

DocuSigned by:

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Date: 8/16/2024 | 12:26 PM PDT

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Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachment:
Board Report
Amendment No. 1
Board Order
Agreement