

**..Title**

- a. Authorize and approve the Director of the Monterey County Free Libraries (“MCFL”) to accept donations totaling \$108,761 for purchase of library materials, programs, and supplies, and
- b. Authorize and approve the Director of the Monterey County Free Libraries (“MCFL”) to accept donations totaling \$2,200 for purchase of food and supplies for staff training, and
- c. Authorize the Director of the MCFL to take all steps necessary to implement purchasing or otherwise utilizing these donations.

**...Report**

RECOMMENDATION/SUMMARY:

- a. Authorize and approve the Director of the Monterey County Free Libraries (“MCFL”) to accept donations totaling \$108,761 for purchase of library materials, programs, and supplies, and
- b. Authorize and approve the Director of the Monterey County Free Libraries (“MCFL”) to accept donations totaling \$2,200 for purchase of food and supplies for staff training, and
- c. Authorize the Director of the MCFL to take all steps necessary to implement purchasing or otherwise utilizing these donations.

DISCUSSION:

Monterey County Free Libraries is very fortunate to have dedicated non-profit and community support groups who regularly donate funds toward library materials, programs, and supplies. These include Friends of the Library groups at many branches, and the Foundation for Monterey County Free Libraries.

From June 1, 2024 to September 1, 2024, the following donations were received by MCFL:

- 6/4/24 Foundation for the Monterey County Free Libraries \$61,725.00
- 6/4/24 Friends of the Andy Ausonio Library \$400.00
- 6/17/24 Friends of the Marina Library \$1,002.21
- 6/25/24 Friends of the Marina Library \$1,087.19
- 7/11/24 Friends of the Andy Ausonio Library \$400.00
- 7/18/24 Friends of the Carmel Valley Library \$321.85
- 8/21/24 Foundation for the Monterey County Free Libraries \$43,025.00
- 9/1/24 Friends of the Andy Ausonio Library \$400.00
- 9/1/24 Friends of the Andy Ausonio Library \$400.00

In addition to supporting public programs, materials, and supplies, the Foundation for Monterey County Free Libraries and Friends of the Library groups donate to support an annual Staff Day for the MCFL staff to gather, train, and engage. These donations cover all direct expenses for the training including food and printed materials.

The following donations were received by MCFL for 2024 Staff Day:

8/21/24 Foundation for the Monterey County Free Libraries \$1,500.00

8/23/24 Friends of the Andy Ausonio Library \$200.00

8/19/24 Friends of the Marina Library \$300.00

8/17/24 Friends of the Library Prunedale Branch \$200.00

These donations assist MCFL in continuing to enhance materials and programs for the public, as well as support and expand services to our communities.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed this item and approved as to form.

FINANCING:

The donations are anticipated in the Department's budget and are used for direct expenses on materials, programs, or supplies.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Additional support to enhance materials and programs at library branches supports the goals of the County of Monterey.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Jennifer Hansen, Administrative Services Officer, (831) 883-7569

Approved by: Hillary Theyer, Library Director, (831) 883-7566

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