

UNADOPTED MINUTES

Monterey County Workforce Development Board Executive Committee Meeting
America's Job Center of California, 344 Salinas Street, Suites 205 & 206, Salinas, CA 93901
Thursday, May 15, 2025

Members Present: Erik Cushman (Chair), Cesar Lara, Paula Calvetti

Members Absent: None

Staff Present: Elizabeth Kaylor, Pearl Sanchez, Daisy Fernandez, and Vanessa Kor

Public Comment: None

Call to Order/Introductions: Erik Cushman called the meeting to order at 8:58 a.m. A quorum was established.

Changes to Agenda: None

Consent Calendar:

1. **ACTION:** Consider approval of minutes from the Monterey County Workforce Development Board (MCWDB) Executive Committee meeting on March 20, 2025.
A motion was made by Cesar Lara to approve the Consent Calendar, seconded by Paula Calvetti. ALL AYES. Motion passed.

Discussion or Review of Business Calendar Action Items:

1. **ACTION:** Consider and approve the appointment of Arpi Tanilian, representing Business and filling an unexpired term to the MCWDB for a term to expire on March 7, 2026, and that the MCWDB forward the appointment to the Board of Supervisors for final approval.
A motion was made by Paula Calvetti to approve the appointment of Alma Diaz to the Workforce Development Board, seconded by Cesar Lara. ALL AYES. Motion passed.
2. **ACTION:** Consider and approve the appointment of Justin McIntire, representing the State of California's Department of Rehabilitation (DOR) and filling an unexpired DOR representative's term, for a term to expire March 7, 2026, to the MCWDB, and that the MCWDB forward the appointment to the Board of Supervisors for final approval.
A motion was made by Cesar Lara to approve the appointment of Justin McIntire to the Workforce Development Board, seconded by Paula Calvetti. ALL AYES. Motion passed.
3. **ACTION:** Approval to submit a request to the State of California's Employment Development Department (EDD) to transfer \$963,000 of Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker program funding to the WIOA Adult program.
A motion was made by Cesar Lara to approve the transfer of \$963,000 from the WIOA Dislocated Worker program to the WIOA Adult program, seconded by Paula Calvetti. ALL AYES. Motion passed.
4. **ACTION:** Consider and approve the following policies:
 - 2025-26: On-the-Job Training (OJT) Policy and Procedures
 - 2025-07: Auditing and Audit Resolution Policy**A motion was made by Cesar Lara to approve the Policies of On-the-Job Training and Auditing and Audit Resolution, seconded by Paula Calvetti. ALL AYES. Motion passed.**