



# County of Monterey

Item No.

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: HCD 25-032

September 11, 2025

Introduced: 9/5/2025

Current Status: Agenda Ready

Version: 1

Matter Type: HCD Agenda Item

- a. Receive and review revised draft Statement of Interest;
- b. Receive and review draft Solicitation Letter; and
- c. Provide input to staff.

**Project Location:** Unincorporated Monterey County

**Proposed CEQA Action:** The action is exempt pursuant to Section 15061(b)(3), the common sense exemption, of the California Environmental Quality Act ("CEQA") Guidelines. There is no possibility this action may have a significant effect on the environment, and therefore, is not subject to CEQA

## STAFF RECOMMENDATION

Staff recommends that the Native American and Archaeological Resources Technical Advisory Panel:

- Receive and review revised draft Statement of Interest;
- Receive and review the draft Solicitation Letter; and
- Provide input to staff.

## SUMMARY/DISCUSSION

Members of the Native American and Archaeological Resources Technical Panel ("Panel") are appointed by the County of Monterey Planning Commission after staff receives a Statement of Interest form filled out by the interested party. At the October 31, 2024, meeting staff provided the existing form (**Attachment 1**) to the Panel for review and the Panel requested revision of the form to include request for information on qualifications (**Attachment 2**).

The Panel also put forth a request to confirm if the County would be able to send out a solicitation letter. Staff confirmed with County Counsel that sending a solicitation letter is an appropriate action for staff (**Attachment 3**). Staff included the Bylaws of the Panel (**Attachment 4**) and Monterey County Code Section 2.95 (**Attachment 5**) as part of this report as both documents will be included as enclosures to the Solicitation Letter.

Staff recommends that the Panel receive and review the revised Statement of Interest, and receive and review the draft Solicitation Letter.

## ENVIRONMENTAL REVIEW

The action is exempt pursuant to Section 15061(b)(3), the common-sense exemption, of the CEQA Guidelines. There is no possibility this action may have a significant effect on the environment, and therefore, is not subject to CEQA.

OTHER AGENCY INVOLVEMENT

None.

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Approved by: Melanie Beretti, AICP, Chief of Planning

ATTACHMENTS

Attachment 1 - Existing Statement of Interest

Attachment 2 - Draft of Revised Statement of Interest

Attachment 3 - Draft Solicitation Letter

Attachment 4 - Bylaws of the Native American and Archaeological Resources Technical Panel

Attachment 5 - Section 2.95 of the County of Monterey Code of Ordinances