

UNADOPTED MINUTES

**Monterey County Workforce Development Board
Special Executive Committee Meeting**

America's Job Center of California, 344 Salinas Street
Suites 205 & 206, Salinas, CA 93901

Thursday, May 21, 2026

Members Present: Cesar Lara (Vice Chair), Paula Calvetti, and Larry Hartman

Members Absent: Erik Cushman

Staff Present: Christopher Donnelly, Elizabeth Kaylor, Daisy Fernandez, and Vanessa Kor

Public Comment: None

Call to Order/Introductions: Vice Chair Cesar Lara called the meeting to order at 9:05 a.m. A quorum was established.

Changes to Agenda: Executive Director Chris Donnelly requested to remove Business Calendar agenda items 5 and 8.

Director's Report: The Executive Director provided updates on the 2026-27 Workforce Innovation and Opportunity Act (WIOA) budget allocation and on the High RoadSM Construction Careers (HRCC) pre-apprenticeship program.

CONSENT CALENDAR:

1. **Action:** Consider approval of minutes from the Monterey County Workforce Development Board (MCWDB) Executive Committee meeting on April 16, 2026.
A motion was made by Paula Calvetti to approve the minutes for the Executive Committee meeting on April 16, 2026, seconded by Larry Hartman. Motion passed.

Discussion or Review of Business Calendar Action Items:

1. **ACTION:** Consider and approve staff to execute an agreement with the Laborers' Training & Retraining Trust Fund for Northern California in an amount not to exceed \$19,700 of HRCC funding to support a 20-participant training cycle of the Tri-County Pre-Apprenticeship program.
A motion was made by Paula Calvetti and seconded by Larry Hartman to approve execution of an agreement with the Laborers' Training & Retraining Trust Fund for Northern California in an amount not to exceed \$19,700 of HRCC funding to support a 20-participant training cycle of the Tri-County Pre-Apprenticeship program. Motion passed.
2. **ACTION:** Consider and approve staff to execute a lease agreement with Laborers Local 270 for the use of their facility at 117 Pajaro St. in Salinas for the HRCC Pre-Apprenticeship program for an amount not to exceed \$2,000/month, for a total annual amount of \$24,000, and to forward the lease agreement to County Counsel for review, the Monterey County Board of Supervisors for approval, and the MCWDB for ratification.
A motion was made by Paula Calvetti and seconded by Larry Hartman to approve execution of a lease agreement with Laborers Local 270 for the use of their facility at 117 Pajaro St. in Salinas for the HRCC Pre-Apprenticeship program for an amount not to exceed \$2,000/month, for a total annual amount of \$24,000, and to forward the lease agreement to County Counsel for review, the Monterey County Board of Supervisors for approval, and the MCWDB for ratification. Motion passed.
3. Finance Manager Daisy Fernandez discussed the preliminary 2026-27 budget with the Executive Committee.
4. The Finance Manager provided an update on MCWDB's 2025-2026 3rd Quarter budget.
5. A discussion was held regarding recruitment of new, private sector Board members.
6. The Executive Director and Executive Committee discussed Strategic Plan recommendations.
7. Management Analyst Vanessa Kor provided information on WIOA program performance.
8. Lucy Iracheta from Equus's Adult and Dislocated Worker program, Lourdes Luviano from Equus' Youth program, and Lauren Walters from Turning Point's Youth program provided updates on the WIOA Adult, Dislocated Worker, and Youth programs.
9. Executive Committee members provided updates on workforce and business activities.

Adjournment: Vice Chair Cesar Lara adjourned the meeting at approximately 10:10 a.m.