

# Attachment A

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# COUNTY OF MONTEREY

## HOUSING AND COMMUNITY DEVELOPMENT

### CRAIG W. SPENCER, DIRECTOR

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Planning – Building - Housing  
1441 Schilling Place, South 2<sup>nd</sup> Floor  
Salinas, California 93901-4527  
(831) 755-5025  
co.monterey.ca.us

## MEMORANDUM

**Date:** Board of Supervisors Consent Agenda – February 18, 2025

**To:** Valerie Ralph  
Clerk of the Board

**From:** Kayla Nelson, Associate Planner  
HCD-Planning

**Subject:** Conservation and Scenic Easement Deed for 3196 LLC – HCD-Planning  
File No. PLN150548

After approval/acceptance by the Board of Supervisors, the Clerk of the Board will submit the Conservation and Scenic Easement Deed (**Attachment B**) to the County Recorder for filing and recordation. Please contact Kayla Nelson, HCD-Planning, at (831) 796-6408 or [Nelsonk@countyofmonterey.gov](mailto:Nelsonk@countyofmonterey.gov), prior to recording the documents.