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Subject: Congratulations Prop 64 Cohort 4 Awardee

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On behalf of the Board of State and Community Corrections (BSCC) and the Proposition 64 Public Health & Safety Grant Program, Cohort 4 Scoring Panel, congratulations on your grant award. The BSCC Board unanimously approved the Cohort 4 funding recommendations at the June 25, 2026 meeting, including your jurisdiction's proposal.

Below is a brief overview of next steps for Cohort 4 grantees:

Contract Documents

- Standard Agreements will be emailed soon to the Authorized Officer listed in your application.
- A Governing Board Resolution is required before contract execution and must include:
 - Delegated signing authority
 - Non-supplantation language
 - Agreement to all contract terms
- If subcontracting with an NGO, submit the *Criteria for NGOs Receiving Prop 64 Funds* form (Appendix K) once a subcontractor is identified.
- Jurisdictions with prior Prop 64 awards may be asked to provide supplemental documentation to distinguish Cohort 4 activities from previous cohorts.

Orientation

- Orientation dates for Cohort 4 have not yet been scheduled.

- The mandatory virtual Grantee Orientation will include sessions on:
 - Grant administration
 - Fiscal requirements and invoicing
 - Quarterly progress reporting and evaluation
- The Project Director and Day-to-Day Program Contact must attend all sessions; additional staff may join as appropriate.

Evaluation

- All projects must develop a Local Evaluation Plan (LEP) and Project Logic Model.
- Guidance will be provided during Orientation and in a dedicated LEP Webinar.
- LEPs and Logic Models are typically due 60 days after the Webinar; final deadlines will be confirmed.
- Evaluators should be engaged early and participate in LEP development and data planning.

Budgets

- BSCC staff will review your budget narrative to ensure all proposed costs are allowable.
- Pre-approval is required for:
 - Any single fixed-asset purchase over \$3,500
 - Youth incentives, food/beverage, or similar items under PPA 3
- The budget table submitted in your application will serve as the starting point for your contract amount and reimbursement invoices.

Tony Knapp

Field Representative – Corrections Planning and Grant Programs Division

BOARD OF STATE AND COMMUNITY CORRECTIONS

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