

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

Resolution No.: HRM Control No. 26-005 )  
 Adopt a Resolution to: )  
 a. Amend the FY 2025-26 County Administrative Office Adopted Budget (Budget Unit )  
 1050-8478, Fund 021, Appropriation Unit CAO030) to reallocate and reclassify one (1) 1.0 )  
 FTE WIB Employment Programs Representative III to one (1) 1.0 FTE WIB Employment )  
 Programs Supervisor as indicated in Attachment A, effective in the current pay period )  
 beginning February 7, 2026; )  
 b. Direct the County Administrative Office and the Auditor-Controller to incorporate the )  
 approved position changes in the FY 2025-26 Adopted Budget and the Human Resources )  
 Department to implement the changes in the Advantage Human Resources Management )  
 (HRM) system. )

WHEREAS, the Human Resources Department conducted a classification study of an incumbent in the WIB Employment Programs Representative III classification in the County Administrative Office; and

WHEREAS, the study found that the WIB Employment Programs Representative III classification does not accurately reflect the duties and responsibilities that the incumbent is performing and that the appropriate classification is the WIB Employment Programs Supervisor classification; and

WHEREAS, it is recommended that one (1) WIB Employment Programs Representative III position be reallocated to a WIB Employment Programs Supervisor and the incumbent be reclassified from a WIB Employment Programs Representative III to a WIB Employment Programs Supervisor;

WHEREAS, to implement the recommendation, the action requires the FY 2025-26 Adopted Budget to be amended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The County Administrative Office Budget Unit 1050-8478-Fund 021-Appropriation Unit CAO030 is amended to reallocate and approve the reclassification of one (1) WIB Employment Programs Representative III to one (1) WIB Employment Programs Supervisor as indicated below:

	Class Code	Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
From	60G33	WIB Employment Programs Representative III	0001	(1.0)	0.0
To	60G43	WIB Employment Programs Supervisor	0001	1.0	1.0

2. The County Administrative Office and the Auditor-Controller are directed to incorporate the approved position changes in the FY 2025-26 Adopted Budget and the Human Resources Department is directed to implement the changes in the Advantage Human Resources Management (HRM) System.

PASSED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book\_\_\_ for the meeting on \_\_\_\_\_.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

By \_\_\_\_\_  
, Deputy