



County of Monterey

Item No.14

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: A 25-400

October 14, 2025

Introduced: 9/29/2025

Current Status: Health Department -
Consent

Version: 1

Matter Type: BoS Agreement

Approve and authorize the Contracts & Purchasing Officer or designee to execute Amendment No. 5 to Agreement No. A-16238 with Raimi + Associates, Inc. for the provision of Focus Group Facilitator Services for the Youth Violence Prevention Program, CalVIP Cohort #4, adding \$30,000 for a total Agreement amount of \$203,415 with no change to the existing term of April 25, 2023 through March 31, 2026.

RECOMMENDATION:

It is recommended that the County of Monterey Board of Supervisors:

Approve and authorize the Contracts & Purchasing Officer or designee to execute Amendment No. 5 to Agreement No. A-16238 with Raimi + Associates, Inc. for the provision of Focus Group Facilitator Services for the Youth Violence Prevention Program, CalVIP Cohort #4, adding \$30,000 for a total Agreement amount of \$203,415 with no change to the existing term of April 25, 2023 through March 31, 2026.

SUMMARY:

In 2024, the County of Monterey Health Department updated its five-year Strategic Plan to establish four priority areas. To support this process, the Department engaged Raimi + Associates to produce the Strategic Plan, which will guide the Department's efforts and serve as the basis for ongoing accomplishment reports to track progress toward the four strategic goals.

DISCUSSION:

Building on this existing relationship, Raimi + Associates will collaborate with the lead program evaluator at the County of Monterey Health Department to facilitate focus groups for the CALVIP Cohort #4 program. Their tasks will include planning, conducting, and documenting up to 12 focus groups with CALVIP Cohort #4 program partners and community members. The focus groups will be used to identify the partnership's strengths and weaknesses in addressing youth violence, as well as external opportunities, threats, and challenges from both the community and program partners' perspectives.

OTHER AGENCY INVOLVEMENT:

The Offices of the County Counsel and the Auditor-Controller have reviewed and approved this Agreement as to legal form and fiscal provisions, respectively.

FINANCING:

Appropriations for this Agreement are included in the Health Department's (4000-HEA014-8438) Fiscal Year (FY) 2025-26 Adopted Budget.

BOARD OF SUPERVISORS STRATEGIC PLAN GOALS:

This agreement supports the Board of Supervisor Strategic Plan goal checked below by engaging community members and partners in evaluating efforts to reduce youth violence. The focus groups will help strengthen collaboration, identify solutions, and promote safer, healthier environments for Monterey County youth and families.

Mark a check next to the related Board of Supervisors Strategic Plan Goals:

- ☒ Well-Being and Quality of Life
- ☐ Sustainable Infrastructure for the Present and Future
- ☐ Safe and Resilient Communities
- ☐ Diverse and Thriving Economy

Prepared by: Roxann Seepersad, Supervising Epidemiologist, 755-4522

Approved by: Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachment:

Board Report

Amendment No. 5

Amendment No. 4

Amendment No. 3

Amendment No. 2

Amendment No. 1

Board Order

Agreement