



EXECUTIVE COMMITTEE:
6/12/2025
AGENDA ITEM: 3

MEMORANDUM

TO: Workforce Development Board Executive Committee **FROM:** Christopher Donnelly

SUBJECT: Approval of reappointment of Michael Gutierrez **DATE:** June 12, 2025
Representing Education

RECOMMENDATION:

It is recommended that the Executive Committee approve the reappointment of Michael Gutierrez, Superintendent/President of Hartnell College, representing Education, to the Monterey County Workforce Development Board.

BACKGROUND:

Mr. Gutierrez, Hartnell Community College District, has reapplied for membership to the full Workforce Development Board.

As the nominating body, the Executive Committee is asked to consider Mr. Gutierrez's application and recommend it for full Workforce Development Board approval at its meeting on June 18, 2025.

The WDB bylaws state that the term of membership for all WDB members shall be three years. The three-year term limit was enacted with the approval of the original WDB bylaws by the Board of Supervisors on June 23, 2015.

ATTACHMENTS:

Mr. Michael Gutierrez's application



344 Salinas Street, Suite 101 | Salinas, CA 93901

Monterey County Workforce Development Board (WDB) Membership Application

Name: MICHAEL GUTIERREZ Date Submitted: NOVEMBER 16, 2023
Title: SUPERINTENDENT/PRESIDENT
Business/Organization Name: HARTNELL COMMUNITY COLLEGE DISTRICT

Representation

Please select from one of the following categories that you represent: (*Federal Register Section 679.320*)

- | | |
|---|--|
| <input type="checkbox"/> Business | <input checked="" type="checkbox"/> Local Educational Entity |
| <input type="checkbox"/> Labor Organization | <input type="checkbox"/> Community-Based Organization |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Wagner-Peyser |
| <input type="checkbox"/> Rehabilitation | <input type="checkbox"/> Chief Elected Official/Board of Supervisors |

Contact Information

Business/Organization Name: HARTNELL COMMUNITY COLLEGE DISTRICT
City: SALINAS State: CA Zip code: 93901
Phone: [REDACTED] Fax: _____
Mobile: [REDACTED]
Email address: mjgutierrez@hartnell.edu
Website address: www.hartnell.edu
Business license number: _____
City of residence: [REDACTED]

Business Related Questions

Please answer the following questions and attach any additional pages, if necessary:

- Number of current employees: 888 (348 FT; 242 PT; 298 student workers, professional experts, substitutes)
- Number of years with current business/organization: 1.5 years
- Number of years in business in Monterey County: 102
- Please describe the nature of your business and your position: Higher Education / Superintendent/President

5. Please list your current chamber and association memberships, the duration of each membership and the positions you currently hold:

Member of Salinas Rotary and Salinas Valley Chamber

6. Please list any professional award(s) or recognition you have received within the last 5 years:

Elected to American Association of Community Colleges, Selected as a 2023 ASPEN President's Fellowship

7. As a member of your business with optimum policy authority, please describe your responsibilities within your organization:

I serve as the CEO of the Hartnell CCD

Monterey County WDB Related Questions

Please answer the following questions and attach any additional pages, if necessary:

1. What do you hope to contribute from your participation on the Monterey County WDB

I hope to support workforce development in the region through the connections at Hartnell College.

2. What experience in the areas of fundraising, budget analysis, workforce policy development, youth services, knowledge of the labor market, and community involvement or linkages with educational agencies do you bring to the Monterey County WDB, as applicable?

I am experienced in these areas through my work at Hartnell and through by previous position as President at Sacramento City College.

3. Membership on the Monterey County WDB requires that each member attend a full WDB meeting every two months, attend training sessions for board members and become an advocate for workforce development. The time commitment for these activities ranges from a minimum of 4 to 10 hours per month. Can you make that time commitment? Yes No

4. Membership on the Monterey County WDB requires that each member serves on a sub-committee. The time commitment for this activity ranges from a minimum of 3 to 4 hours per month. Can you make that time commitment? Yes No

5. Why do you wish to serve on the Monterey County WDB? (Describe in 100 words or less)

One of the critical missions of Hartnell is to be the engine of economic and workforce development. It is my desire to collaborate and establish partnerships that will benefit Monterey County, its economy, and residents.

Signature and Acknowledgement

I, the undersigned, certify that the information on this application is true and correct to the best of my knowledge and that, if appointed to serve, I will do so to the best of my ability and in the best interest of Monterey County and its citizens.

Signature: _____

Date: _____

12/8/23