



County of Monterey

Item No.93

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: A 26-274

June 23, 2026

Introduced: 6/9/2026

Current Status: Housing & Community
Development - Consent

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the County Purchasing Agent or designee to execute a Professional Services Agreement with Kimley-Horn and Associates, Inc., to continue to provide engineering services associated with the Countywide Fee Program Nexus Study; Agriculture and Winery Corridor Plan Impact; Carmel Valley Transportation Improvement Program Traffic Analysis and Fee Calculation, and California Environmental Quality Act Environmental Review for the term of July 1, 2026, through June 30, 2028, for a total amount not to exceed \$371,708; and
- b. Authorize the County Purchasing Agent or designee to execute up to two future amendments to the Agreement where the amendments do not significantly alter the scope of work and do not exceed ten percent (10%) (\$37,171) of the Agreement amount, subject to review by County Counsel.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the County Purchasing Agent or designee to execute a Professional Services Agreement with Kimley-Horn and Associates, Inc., to continue to provide engineering services associated with the Countywide Fee Program Nexus Study; Agriculture and Winery Corridor Plan Impact; Carmel Valley Transportation Improvement Program Traffic Analysis and Fee Calculation, and California Environmental Quality Act Environmental Review for the term of July 1, 2026, through June 30, 2028, for a total amount not to exceed \$371,708; and
- b. Authorize the County Purchasing Agent or designee to execute up to two future amendments to the Agreement where the amendments do not significantly alter the scope of work and do not exceed ten percent (10%) (\$37,171) of the Agreement amount, subject to review by County Counsel.

SUMMARY:

The Housing and Community Development Department (HCD) previously entered into Professional Services Agreement A-12164 (Prior Agreement) with Kimley-Horn and Associates, Inc. (Kimley-Horn) on January 10, 2012, to provide engineering services associated with the Countywide Fee Program Nexus Study; Agriculture and Winery Corridor Plan Impact; Carmel Valley Transportation Improvement Program Traffic Analysis and Fee Calculation (CVTIP), and CEQA. The new Professional Services Agreement (PSA) will allow HCD to continue these services with Kimley-Horn under the County's current standard PSA provisions.

DISCUSSION:

A new PSA is recommended to continue services previously authorized under the Prior Agreement, while updating contractual provisions to current County standards. Exhibit A to the new Agreement documents the Prior Agreement and the continuity of services. Exhibit B - Scope of Work/Payment

Provisions incorporates all scopes of work from the Prior Agreement.

The Countywide Fee Program Nexus Study and the Carmel Valley Traffic Impact Fee Program have been completed. The new PSA provides additional time for the Nexus Study Ordinance to be approved by the Board of Supervisors.

OTHER AGENCY INVOLVEMENT:

The Offices of the County Counsel and Auditor-Controller have reviewed the PSA as to form and legality, and fiscal provisions, respectively.

FINANCING:

The cost of the proposed PSA and associated costs for staff time in managing the services are funded as part of the Fiscal Year 2026-27 adopted budget for the Public Works, Facilities and Parks - Road Fund (Fund 1201, Department 3200, Balance Sheet account 22910). Additional cost sharing may be coordinated with HCD based on the projects for which engineering services are provided.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This action will assist the HCD and County's efforts to complete one of the tasks for the 2010 General Plan Implementation and Priority Tasks which can contribute to a better quality of life in the community.

- Well-Being and Quality of Life
- Sustainable Infrastructure for the Present and Future
- Safe and Resilient Communities
- Diverse and Thriving Economy
- Administrative

Prepared by: Kathy Nielsen, Management Analyst II, 755-4832

Reviewed by: Bora Akkaya, Assistant Engineer, 755-8424

Approved by: Randell Ishii, Director, Public Works, Facilities and Parks

The following attachments are on file with the Clerk of the Board:

Attachment 1 - Draft PSA with Kimley-Horn

Attachment 2 - PSA A-12164 Summary