

# Attachment G

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City of Salinas

OFFICE OF THE CITY MANAGER • 200 Lincoln Ave • Salinas, California 93901

(831) 758-7201 • (831) 758-7368 (Fax) • [www.ci.salinas.ca.us](http://www.ci.salinas.ca.us)

November 3, 2020

██████████  
13450 Garfield Circle  
Salinas, CA 93906

**SUBJECT: ORDER TO REMOVE IMPROVEMENTS AND VEHICLES FROM 13448 GARFIELD CIRCLE**

Dear Mr. ██████████

The City of Salinas has previously sent two letters via Certified Mail (dated May 28, 2019 and September 3, 2019) ordering you to remove unauthorized improvements constructed upon the City-owned property located at 13448 Garfield Circle, sent by Certified Mail and Federal Express. To date the City of Salinas has not received any response to these letters.

Please accept this letter as your FINAL notification to remove all structures, vehicles (including from the paved driveway located on City property), and other personal property no later than December 7, 2020. If these are not removed by that date, the City may remove any structures, vehicles, and/or personal property located or stored on the City's Property. You may be responsible for the costs of this work and/or costs associated with reclaiming any property impounded by the City.

To assist you in identifying the location of the Property Line, an aerial photograph with the approximate Property Line location is attached. It may be necessary to obtain the assistance of a surveyor to determine the exact location of the Property Line.

Your cooperation in this matter is appreciated. If you have any questions, please contact Andrew Myrick at (831) 758-7362.

Sincerely,

Andrew Myrick  
Economic Development Manager

Cc: Christopher Callihan, City Attorney  
David Jacobs, Public Works Director

Attach: Property Report for 13450 Garfield Circle  
Letter dated September 3, 2019  
Letter dated May 28, 2019



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November 3, 2020

██████████  
13450 Garfield Circle  
Salinas, CA 93906

**ASUNTO: ORDEN PARA QUITAR MEJORAS Y VEHÍCULOS DEL 13448 GARFIELD CIRCLE**

Estimado Sr. ██████████

Previamente, la Ciudad de Salinas le envió dos cartas por correo certificado (con fecha 28 de mayo del 2019 y 3 de septiembre del 2019) ordenándole que retire las mejoras no autorizadas construidas en la propiedad de la Ciudad ubicada en 13448 Garfield Circle, enviadas por correo certificado y Federal Express. Hasta la fecha, la Ciudad de Salinas no ha recibido ninguna respuesta a estas cartas.

Esta carta es la notificación FINAL para retirar todas las estructuras, vehículos (incluso del camino de entrada pavimentado ubicado en la propiedad de la Ciudad) y otra propiedad personal a más tardar el 30 de noviembre del 2020. Si no se retiran para esa fecha, la Ciudad puede quitar cualquier estructura, vehículo y / o propiedad personal ubicada o almacenada en la propiedad de la Ciudad. Usted puede ser responsable de los costos de este trabajo y / o los costos asociados con la recuperación de cualquier propiedad incautada por la Ciudad.

Para ayudarlo a identificar la ubicación de la línea de propiedad, esta adjunta una fotografía aérea con la ubicación aproximada de la línea de propiedad. Es posible que sea necesario que obtenga la ayuda de un topógrafo para determinar la ubicación exacta de la línea de propiedad.

Se le agradece su cooperación en este asunto. Si tiene alguna pregunta, comuníquese con Andrew Myrick al (831) 758-7362.

Atentamente,

Andrew Myrick  
Economic Development Manager

Cc: Christopher Callihan, City Attorney  
David Jacobs, Public Works Director

Adjunto: Informe de propiedad para 13450 Garfield Circle  
Carta del 3 de septiembre del 2019  
Carta del 28 de mayo del 2019



# City of Salinas Property Report

Site Address: 13450 GARFIELD CIR + 1 More



Site Address(es):

13450 GARFIELD CIR  
13450 GARFIELD CIR

Owner Information 1

Assessor Parcel Number: 253192003000  
Site Address: 13450 GARFIELD CIR  
Record Date: 03/11/2011 08:00:00  
Owner Name: [REDACTED]  
In Care Of:  
DBA:  
Owner Address: 13450 GARFIELD CIR  
Owner City/State/ZIP: SALINAS, CA 939061807

High School District: SALINAS UNION HIGH  
Middle School District: SANTA RITA UNION  
Elementary School District: SANTA RITA UNION

FEMA Flood Zone: X  
FEMA Description: 0.2 PCT ANNUAL CHANCE FLOOD HAZARD  
Square Feet (Estimated): 7,830.56  
Acres (Estimated): 0.18  
Census Tract: 105.06



# City of Salinas Property Report

Site Address: 13450 GARFIELD CIR + 1 More

Mayor: *Joe Gunter*  
 City Council Representative: *Christie Cromeenes*  
 City Council District: *5*  
 Subdivision No.: *224*  
 Subdivision Name: *NORTHRIDGE ESTATES UNIT 1*  
 Subdivision Year: *1968*  
 Police Beat: *1*  
 Police District: *214*  
 Fire Station (1st Response): *2*

Zoning District(s):

*R-L-5.5|Residential Low Density (RL)*

Zoning Overlay(s) And Designation(s):

Land Use(s):

*Detached Single Family  
 Vacant (Undeveloped)*

Case File(s):

<u>Case No.</u>	<u>Site Address</u>	<u>Date Started</u>	<u>Date Closed</u>	<u>Case Summary</u>
<i>CE1607-0057</i>	<i>13450 GARFIELD CIR</i>	<i>07/05/2016</i>	<i>05/23/2017</i>	<i>CE1607-0057 inoperable vehicle, auto repair</i>
<i>CE1705-0120</i>	<i>13450 GARFIELD CIR</i>	<i>05/23/2017</i>	<i>08/31/2017</i>	<i>CE1705-0120 auto repair, car lift commercial vehicle</i>
<i>CE1709-0221</i>	<i>13450 GARFIELD CIR</i>	<i>09/28/2017</i>	<i>09/29/2017</i>	<i>CE1709-0221 garage conversion/second driveway</i>
<i>CE1808-0030</i>	<i>13450 GARFIELD CIR</i>	<i>08/03/2018</i>	<i>04/12/2019</i>	<i>CE1808-0030 Encroaching on City parcel - fence/driveway</i>

Building Permit(s):

<u>Permit No.</u>	<u>Site Address</u>	<u>Date Issued</u>	<u>Date Finaled</u>	<u>Date Expired</u>	<u>Description</u>
<i>CITY11-0158</i>	<i>13450 GARFIELD CIR</i>	<i>02/22/2011</i>	<i>02/22/2011</i>		<i>Residential Building Record</i>
<i>M13-0122</i>	<i>13450 GARFIELD CIR</i>	<i>12/03/2013</i>	<i>01/21/2014</i>		<i>Remove &amp; Replace 80,000 Btu Forced Air Unit Using (E) Ducts</i>
<i>S13-0080</i>	<i>13450 GARFIELD CIR</i>	<i>01/22/2014</i>	<i>03/10/2014</i>		<i>Install (9) 2.25 kw Trina Roof Mounted Solar Panels</i>
<i>VIO17-0048</i>	<i>13450 GARFIELD CIR</i>	<i>07/17/2017</i>	<i>08/31/2017</i>		<i>CE1705-0120 Remove commercial car lift and All unpermitted</i>

Planning Permits & Projects:

<u>Project No.</u>	<u>Project Name</u>	<u>Site Address</u>	<u>Date Approved</u>	<u>Date Closed</u>	<u>Date Expired</u>
<i>ZIQ2017-010</i>	<i>Subdivision Reseach</i>	<i>13450 GARFIELD CIR</i>		<i>10/05/2017</i>	



# City of Salinas Property Report

Site Address: 13450 GARFIELD CIR + 1 More

Business License(s):

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<i>Business Lic. No.</i>	<i>Company</i>	<i>Location Address</i>	<i>Date Issued</i>	<i>Date Expired</i>	<i>Notes</i>
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Encroachment(s):

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<i>Permit No.</i>	<i>Site Address</i>	<i>Date Issued</i>	<i>Date Finaled</i>	<i>Date Expired</i>	<i>Description</i>
<i>PermitNo</i>	<i>13450 GARFIELD CIR</i>				<i>PG&amp;E EMERGENCY WORK</i>

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Assessment District(s):

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Tree Summary:

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<i>Liquidambar styraciflua</i>
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# City of Salinas

PUBLIC WORKS DEPARTMENT • 200 Lincoln Ave • Salinas, California 93901

(831) 758-7241 • (831) 758-7935 (Fax) • [www.ci.salinas.ca.us](http://www.ci.salinas.ca.us)

September 3, 2019

██████████  
Property Owner  
13450 Garfield Circle  
Salinas, CA 93906

**RE: City Property located at 13448 Garfield Circle, Salinas CA**

Mr. ██████████

A letter dated May 28, 2019, was sent to you via certified mail and delivered on June 1, 2019. The letter served as a formal request to remove all vehicles and/or unauthorized improvements located at 13448 Garfield Circle within 45 days of receipt, or no later than July 15, 2019.

A recent site visit to city property, 13448 Garfield Circle, revealed that the unauthorized improvements remain.

Please accept this letter as a SECOND and final formal request to remove all vehicles and/or unauthorized improvements located at 13448 Garfield Circle within 30 days of receipt of this letter. If you have any questions or concerns, please feel free to contact Hilda Garcia at (831) 758-7237. Thank you.

Respectfully,

David Jacobs  
Public Works Director

Enc: May 28, 2019 letter

Cc: Christopher Callihan, City Attorney  
Megan Hunter, Community Development Director  
Code Enforcement  
City Property Files – City Parcel No. 1095L





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May 28, 2019

██████████  
Property Owner  
13450 Garfield Circle  
Salinas CA 93906

SUBJECT: City Property located at 13448 Garfield Circle, Salinas CA

Dear Mr. ██████████

The construction of the development on the corner of San Juan Grade Road and Boronda Road (Lowe's) coupled with the existing driveway access directly onto a major arterial street (from 75 San Juan Grade Road) has created the need for a change of conditions in this area in order to maintain safe traffic flow and circulation. Specifically, the City Engineer has determined that it is necessary to remove the existing residential driveway located at 75 San Juan Grade Road and provide alternative access through 13448 Garfield, a City-owned parcel.

On July 21, 2004 the City granted ██████████ (property owners of 13450 Garfield Circle in 2004) limited authorization to use the subject City property. It has come to the City's attention that subject property is no longer being maintained by you as per the 2004 agreement. As the current owner, you must comply with the 2004 agreement.

Please accept this letter as a formal request to remove all vehicles and/or unauthorized improvements located at 13448 Garfield Circle within 45 days of receipt of this letter. If you have any questions or concerns, please feel free to contact me at (831) 775-4245, or at by Email at [donaldr@ci.salinas.ca.us](mailto:donaldr@ci.salinas.ca.us).

Thank you,

Don Reynolds  
Assistant Public Works Director

Enc: July 21, 2004 Letter re: Authorization to Encroach Upon City Property

CC: Christopher Callihan, City Attorney  
David Jacobs, Public Works Director  
Megan Hunter, Community Development Director  
Code Enforcement  
City Property Files – City Parcel No. 1095L

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